



ST AGNES PARISH COUNCIL

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Asset Management Committee Meeting – 9th July 2025

Minutes of the meeting of St Agnes Parish Council as above, held at Parish Rooms, St Agnes, TR5 0TL, 19:00.

Present: Cllrs. Kimberley, Bradbury, Palombo, Sheard, Pudney, Brown, Biggs

Absent: Cllrs. Clark, Williams

In attendance: Emily Goater – Development and Property Manager

AMC 1/25 Appointment of Chair

RESOLVED to **APPOINT** Cllr Bradbury as Chair of the Asset Management Committee 2025/26. Cllrs Kimberley/Palombo. Unanimous

AMC 2/25 Appointment of Vice Chair

RESOLVED to **APPOINT** Cllr Kimberley as Vice Chair of the Asset Management Committee 2025/26. Cllrs Bradbury/Sheard. Unanimous

AMC 3/25 Apologies for absence.

RECEIVED and **ACCEPTED** from Cllr Clark, Williams.

AMC 4/25 Declarations of interest/Requests for dispensation. None.

AMC 5/25 Public Participation. None.

AMC 6/25 Committee Term of Reference

NOTED as above with no recommendations needing to be made to Full Council.

AMC 7/25 Allotment and Burial Sub Committee

APPOINTED Cllrs Brown, Palombo, Kimberley, Biggs and Clark. **APPROVED** the terms of reference and **RESOLVED** the first meeting to be held on Wednesday 23rd July at 10am. Cllrs Brown/ Palombo. Unanimous

AMC 8/25 Beaconsfield Play Park Report

NOTED the reports as above.

AMC 9/25 Beaconsfield Play Park rotating Net Climber

RECEIVED a report as above. **RESOLVED** to **APPROVE** the expenditure. Cllrs Kimberley/Brown. Unanimous **B.D Manager to notify officers.**

AMC 10/25 Maintenance Hub Windows and Doors

RECEIVED an update as above from the B.D Manager. **RESOLVED** to ratify the expenditure of the doors and windows at the Hub. Cllrs Sheard/Palombo. Unanimous. **B.D Manager to pursue.**

AMC 11/25 Speed Sensor warranty

RECIVIED a report as above and **RESOLVED** not to extend the warranty of the speed sensors. Cllrs Sheard/Palombo. Unanimous. **B.D Manager to respond.**

AMC 12/25 PROW

NOTED a report as above.

AMC 13/25 Garden of Rest grass cutting

RECIVIED a report as above. Thanks passed to the Maintenance team for completing the works.

AMC 14/25 Temporary Food Outlet – Trelawney Road Car Park

RECIVIED a report as above **RESOLVED** not to approve. Cllrs Kimberley/Sheard. Unanimous. **B.D Manager to respond.**

AMC 17/25 Extension of meeting time (Standing Order 3(w))

None

AMC 18/25 Public Bodies (Admissions to Meetings) Act 1960

Cllrs Brown/Kimberley. Unanimous

AMC 19/25 Enforcement Report - Trelawney Road Car Park St Agnes

NOTED as above.

AMC 20/25 Asbestos Surveys

RECIVIED a report as above **RESOLVED** to **RATIFY** the expenditure. Cllrs Brown/ Sheard. Unanimous. **B.D Manager to instruct.**

AMC 21/25 Legionella Surveys

RECIVIED a report as above **RESOLVED** to **RATIFY** the expenditure. Cllrs Brown/Sheard. Unanimous. **B.D Manager to instruct.**

AMC 22/25 Speed Sensor Batteries

RECIVIED a report as above **RESOLVED** to **RATIFY** the expenditure. Cllrs Pudney/Kimberley.Unanimous. **B.D Manager to instruct.**

AMC 23/25 17b Vicarage Road

RECIVIED a verbal update as above and **NOTED** the possible options for the future of the property.

AMC 24/25 Fire Safety Risk Assessment

RECIVIED a report as above **RESOLVED** to **RATIFY** the expenditure. Cllrs Palmbo/Brown. Unanimous. **B.D Manager to respond.**

Meeting Close 10.30am