



ST AGNES PARISH COUNCIL

Parish Clerk & RFO: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801

clerk@stagnes-pc.gov.uk

www.stagnes-pc.gov.uk

3rd June 2026

TO MEMBERS OF THE COUNCIL:

Councillors: Kimberley (Chair), Brown, Porter, Sheard, Palombo, Pudney, Law, Biggs

Dear Members,

I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held on **8th June 2026** at **17 Vicarage Road, St. Agnes, TR5 0TL**, at **18:15** All Members of the Asset Management Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

Youth Strategy - the Parish Council is committed to supporting children and young people through its adopted [Youth Strategy](#) which shall inform all its decision-making.

1.	Appointment of Chair To APPOINT a Chair of this meeting.	Time estimate: 1 min
2.	Apologies for absence To RECEIVE and APPROVE any apologies.	1 min
3.	Declarations of interest/Request(s) for dispensations To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate.	1 min
5.	Public Participation Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given.	15 mins (max)

6.	Committee meeting minutes: 30th March 2025 To RESOLVE the minutes as above, having been previously circulated, be taken as read and approved. To NOTE any matters arising.	1 min
7.	Terms of reference To ADOPT the Terms of Reference	1 min
8.	Appointment of sub committee and agreed first date Appoint members to the Allotment and Burial Sub-Committee. RESOLVE a date for the first meeting suggested – Wednesday 24 th June	5 min
9.	Tree surveys To RECEIVE a report as above and RESOLVE a course of action.	5 min
10.	Memorial Plaques / Trees Policy review To RECEIVE a policy as above, DISCUSS the content of a policy document make RECOMMENDATION to the Full Council that the policy is to be adopted.	10 mins
11.	Cemetery Extension Surveys To RECEIVE a report , NOTE the findings and RESOLVE a course of action.	10 mins
12.	Allotment extension MH UPDATE To RECEIVE a verbal update from the Business and Property Development Manger as above and NOTE the findings.	5 min
12.	Maintenance Team update To RECEIVE an update as above and NOTE the findings.	5 mins
13.	South West Water – Land off Penwinnick Road-mains water connection To RECEIVE a report (1,2) and NOTE South West Water require access to the land off Penwinnick Road (Platinum Paddock) to install a water main in the nearby development.	2 mins
14.	Loan working alarms To RECEIVE a report as above and RESOLVE to RATIFY the expenditure.	2 mins
15.	Vehicle Review To RECEIVE a report as above RESOLVE to RATIFY recent expenditure and APPOINT a working group.	5 min
16.	Maintenance Team Equipment Review To RECEIVE a report as above RESOLVE to RATIFY recent expenditure and APPROVE a course of action as recommended.	5 min
17.	Beaconsfield Play Park To RECEIVE a report and associated documents as above. RESOLVE to approve the recommended course of action as detailed.	10 mins
18.	Trelawney Road Car Park To RECEIVE a report as above and RESOLVE a course of action if necessary.	10 mins
19.	Fire Risk Assessments To RECEIVE a report and RESOLVE a course of action.	2 mins
20.	Cleaning To RECEIVE a report (forthcoming) and RESOLVE a course of action.	10 mins
21.	Verbal updates from BPD Manager To NOTE verbal updates from the Business and Property Development Manager Trevaunance Cove toilet door update Civicly update LIC	5 mins
22.	Extension of meeting time (Standing Order 3(w)) If it becomes necessary to do so, to RESOLVE that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda.	1 min

23.	Public Bodies (Admissions to Meetings) Act 1960 To RESOLVE that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion.	1 min