ST AGNES PARISH COUNCIL
Parish Clerk: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801
clerk@stagnes-pc.gov.uk
www.stagnes-pc.gov.uk

Asset Management Committee meeting – Monday 14th September 2026

Minutes of the meeting of St Agnes Parish Council as above, held at St. Agnes Methodist Church, 30 British Rd, St Agnes TR5 0UA, at 18:15.

DRAFT

Attendees

i. Parish Councillors: Cllrs. Kimberley (Council Chair), Biggs, Brown, Sheard, Palombo, Rodda.
ii. Members of the public: none
iii. Others: E Goater – Business and Property Development Manager.

AMC 24/26 Apologies for absence
Received and accepted from Cllrs Pudney and Law.

AMC 25/26 Declarations of interest/Requests for dispensation.
None received.

AMC 26/26 Public Participation
None.

AMC 27/26 AMC meeting minutes: 30th March 2026
RESOLVED that the minutes of the meeting of the AMC as above, having been previously circulated, be taken as read and approved. No matters arising. 5 in favour, abstention: Cllrs Rodda. Cllr Brown/Sheard.

AMC 28/26
RESOLVED to **APPOINTED** Cllr Rodda to the Allotment & Cems sub- committee Unanimous. Cllr Kimberley/Brown. Unanimous.

AMC 29/26 Request to Display Surf Life Saving Club Poster
CONSIDDERED a report as above and **RESOLVED** to amend an advertising policy with **RECOMMENDATIONS** to full council to **ADOPT** an advertising policy. Unanimous. Cllr Brown/Sheard. Officers to action.

AMC 30/26 Starlink install at Porthtowan
RECEIVED a report and **RATIFYED** the install of Starlink internet connection at Porthtowan. Unanimous. Cllr Brown/Rodda.

AMC 31/26 Door alarm system at Public Toilets
RECEIVED a report as above and **NOTED** the findings. Differed.

AMC 32/26 Monumental reinstatement

Signed: Date:

RECEIVED a report **RATIFYED** for the reinstatement of monuments follow H&S testing at both cemeteries. Unanimous. Cllr Sheard/Palombo.

AMC 33/26 Review of refuse provision at Trevauance Cove
RECEIVED a report as above and **RESOLVED** to instruct a solicitor to review the informal 2017 agreement, formalise the arrangements and issue a revised agreement that will protect the Council's property interests and clearly define the rights and responsibilities of each party. Unanimous. Cllr Kimberley/Rodda. Officers to action.

AMC 34/26 Purchase request from the Maintenance Team
RECEIVED a purchase request report (1,2) **RESOLVED** to purchase the recommended machine and provide inhouse staff training**.** Unanimous. Cllr Sheard/Biggs. Officers to action.

AMC 35/26 Cleaning provision
RECEIVED a report as above and **RESOLVED** to recommend to the HR Committee that an apprenticeship be *considered* as the preferred first option. The Committee acknowledged the need for a second cleaner and supported the creation of a multifunctional cleaning and maintenance role part time. The matter is to be referred to the HR Committee as soon as possible to ensure the cleaning provision as of April 2027 is actioned. Unanimous. Cllr Rodda/Biggs. Clerk to pursue.

AMC 36/26 Maintenance Team update
RECEIVED a report as above from the Maintenance Team Manager and **NOTED** the findings.

AMC 37/26 ADT expenditure
RECEIVE a report and **RATIFYED** the expenditure. Unanimous. Cllr Brown/Palombo.

AMC 38/26 Public Bodies (Admissions to Meetings) Act 1960
RESOLVED that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion. None.

Meeting closed at 11.20

DRAFT

Signed: Date: