ST AGNES PARISH COUNCIL

Parish Clerk & RFO: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801
clerk@stagnes-pc.gov.uk
www.stagnes-pc.gov.uk

28th October 2027

TO MEMBERS OF THE COUNCIL:
Councillors: Kimberley (Chair), Brown, Porter, Sheard, Palombo, Pudney, Law, Biggs, Rodda.

Dear Members,
I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held on **3rd November 2026** at **17 Vicarage Road, St. Agnes, TR5 0TL**, at **10.30am** All Members of the Asset Management Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.
Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

Biodiversity *– the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.*
Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

Youth Strategy *- the Parish Council is committed to supporting children and young people through its adopted Youth Strategy which shall inform all its decision-making.*

		Time estimate:
1.	**Apologies for absence** To **RECEIVE** and **APPROVE** any apologies.	**1 min**
2.	**Declarations of interest/Request(s) for dispensations** To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.	**1 min**
3.	**Public Participation** Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given.	**15 mins (max)**
4.	**Committee meeting minutes: Monday 14th September**	**1 min**

	To **RESOLVE** the minutes as above, having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.	
5.	**Fernbank Advertising - Bus shelters** To **RECEIVE** a report as above. **RESOLVE** to make recommendation to the Full Council.	**5 min**
6.	**Trevaunance Cove Bin storage** To **RECEIVE** quotations with accompanying report as above and **RESOLVE** a course of action.	**5 min**
7.	**Budget requirements** To **NOTE** and **DISCUSS** as necessary budget requirements for 27/28 follow the Committee receiving a verbal report.	**20 mins**
8.	**Parish Council Office Building** To **CONSIDER** survey quotations for the Office Building. **RECEIVE** a report and **RESOLVE** a course of action.	**5 mins**
9.	**Trelawney Road car park enforcement SLA** To **NOTE** the SLA report for September parking enforcement at Trelawney Road car park.	**1 mins**
10.	**Cemetery Shelter** To **RESOLVE** to approve the recommendation of the Cemetery shelter from the Burial and Allotment sub-committee - CA22/26 Cemetery Shelter – St. Agnes Cemetery (CASC 50/25)	**1 mins**
11.	**Vehicles** To **DISCUSS** and **NOTE** the provision of future vehicles for the maintenance team following Full Council resolution.	**5 mins**
12.	**Sexton and Grounds Maintenance Contract** **RESOLVE** to appoint a contractor as above as recommendation made by the Burial and Allotment Sub Committee.	**1 min**
13.	**Public Toilet winter schedule of works.** To **RECEIVE** a report as above. **RESOLVE** to **APPROVE** the proposed works over the winter months and complete this financial year.	**5 mins**
14.	**Speed Sensor upgrade** To **RECEIVE** a report as above. **RESOLVE** a course of action.	**10 mins**
16.	**Church Town Public Toilets – Future use.** To **RECEIVE** a report as above. **RESOLVE** a course of action.	**10 min**
17.	**Extension of meeting time (Standing Order 3(w))** If it becomes necessary to do so, to **RESOLVE** that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda.	**1 min**
18.	**Public Bodies (Admissions to Meetings) Act 1960** To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion.	**1 min**