ST AGNES PARISH COUNCIL
Parish Clerk: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801
clerk@stagnes-pc.gov.uk
www.stagnes-pc.gov.uk

Full Council Meeting Agenda

30th June 2026

Notice of Meeting

Date: 6th July 2026
Time: 19:00
Place: Parish Rooms, 17 Vicarage Rd, St Agnes, TR5 0TL

Summons to Attend

TO MEMBERS OF THE COUNCIL:
Councillors: Kimberley (Chair), Palombo (Vice-Chair), Brown, Watson, Porter, Pudney, Clark, Sheard, Williams, Biggs, Law, Griffiths, Wood, Rodda.

I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held as detailed above in the Notice of Meeting. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.
Yours sincerely
Catherine Nutting, Parish Clerk

Press & Public

Members of the press and public are invited to attend. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public.

Biodiversity

The Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective. Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

Youth Strategy

The Parish Council is committed to supporting children and young people through its adopted Youth Strategy which shall inform all its decision-making.

Agenda

1. Apologies for absence

To receive and approve any apologies.
Time estimate: 1 min

2. Councillor vacancy and By-Election update and Committee/Working Group appointments

To **NOTE** (1) the Notice of Election for the Mount Hawke Ward and any relevant Statement as to Persons Nominated for By-Election; and (2) to welcome Cllr. Diana Rodda, newly elected Councillor for Mount Hawke Ward. To **RESOLVE** to:

- appoint Cllr. Rodda and any other Member(s), to Committees and Working Groups;
- to confirm the Health and Wellbeing Working Group's role in relation to Beaconsfield Play Park refurbishment;

- to encourage all interested Members to attend a playpark site meeting; and
- to request that the Working Group reports back to the AMC with recommendations on the long-term future of the play park, including future investment opportunities and any phased redevelopment proposals.

Time estimate: 4 mins

3. Declarations of interest/Request for dispensations

To receive any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.
Time estimate: 1 min

4. Public participation

Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given.
Time estimate: 15 mins (max – Standing Order 3(g))

5. Grant Applications

(1) To **RECEIVE** a report recommending amendments to the Grant Policy, including a scoring matrix and **RESOLVE** any necessary amendments to the matrix and adopt;
(2) To **RECEIVE** the following applications:
   a. MMI: receive additional confidential accounting information in support of a request for £5,000 towards replacement of the Fire Doors and **RESOLVE** a course of action.
   b. Grace Church: receive an application under Grant Policy clause 6.3, exceptional circumstances (out-of-cycle applications), for £5,000 to upgrade cooking facilities for a monthly lunch club for the over 60s and **RESOLVE** a course of action.

Time estimate: 15 mins

6. Cornwall Councillors' Reports

To receive written reports and/or verbal updates and raise any queries.
Time estimate: 10 mins

7. Council meeting minutes: 1st June 2026

To **RESOLVE** that the minutes of the Council as above, having been previously circulated, be taken as read, approved and signed. To note any matters arising.
Time estimate: 1 min

8. Committee meeting minutes and resolutions

(1) To **RECEIVE** the draft minutes of the Committee meetings as below and **RESOLVE** to approve the recommendations therein:
   Asset Management Committee (AMC) – 8th June 2026
   Planning Committee – 15th June 2026
   Cemeteries & Allotments Sub Committee – 24th June 2026
   HR Committee – 1st July 2026 (recommended adoption of updated Terms of Reference)
(2) AMC recommended policy adoption 'Memorial Plaques and Trees Policy' - **RESOLVE** to adopt

Time estimate: 2 mins

9. Working Groups

To **RECEIVE** the minutes of the following Groups and **RESOLVE** to approve the recommendations therein: -
   a. Accessible Footpaths Working Group, 31st March 2026 & 30th June 2026: to approve the Accessible Footpaths Working Group Terms of Reference; authorise the Working Group to prepare and submit a Enhanced Local Maintenance Partnership grant application of up to £10,000 for accessible footpath improvements, including priority works on Footpaths 12 and 17 and any additional works considered feasible within the scheme criteria; authorise modest expenditure from the miscellaneous expenses budget for any required Land Registry searches

and volunteer meeting room costs; and authorise seeking landowner consent, contractor quotes and supporting evidence required for the grant application.

b. Emergency Plan Working Group, 21st April 2026: to retire the existing Emergency Plan, noting that the Council is not a statutory emergency responder, and approve a proportionate replacement approach, progressed via the Climate & Emergency Planning Working Group, focused on the Council's own responsibilities, asset management, internal response, public emergency signposting, key community building information, and consideration of community resilience within any future Library project.

10. South West Water

To **RECEIVE** and **NOTE** the following and **RESOLVE** a course of action, if necessary: -

(1) SWW's response to the Planning Committee's letter dated 29th March (PL119/25 16.03.2026)
(2) SWW's response to the vote of no confidence motion being advanced by the campaign group Dowr Glan across Parish and Town Councils throughout Cornwall (045/26 01.06.2026)
(3) The Planning Committee's request for further information under the Environmental Information Regulations 2004 (PL027/26 15.06.2026)

11. Mount Hawke Allotment Extension Project – Professional planning consultancy services

To **RECEIVE** a report and **RESOLVE** to appoint the necessary professional planning consultancy services to progress the project as above.
Time estimate: 2 mins

12. Schedule of Payments

To **RESOLVE** to approve as above (to follow) and record the Councillor signatory who will approve. Any queries to be directed to the office before the meeting. To receive a budget report (to follow) and Significant Variation report.
Time estimate: 2 mins

13. Clerk's Report: Councillor address publication rules | Proposed Sale of Mount Hawke Methodist Church | Citizens Advice Cornwall – Parish Statistics | Road Closure Notifications

To **RECEIVE** and **NOTE** as above.
Time estimate: 1 min

14. Porthtowan Beach Road Car Park Charges – applied by Cornwall Council

To **RECEIVE** and **NOTE** reports (written and verbal) from Cllrs. Wood and Pudney as above and **RESOLVE** a course of action if required.
Time estimate: 2 mins

15. Countywide 20mph Speed Limits – Phase 5 St Agnes & Perranporth

To **RECEIVE** and **NOTE** the decision letter and revised plans for the Countywide 20mph Speed Limits – Phase 5 St Agnes & Perranporth, and to note that the works are expected to commence in autumn 2026, with the new speed limits coming into force only once the necessary works have been completed.
Time estimate: 2 mins

16. Mount Hawke School Street Improvements

To **RECEIVE** a report and note any verbal updates from the Traffic & Road Safety Working Group. To **REVIEW** the recommendations and **RESOLVE** a response.
Time estimate: 5 mins

17. St. Agnes school parking permit

To **RECEIVE** a verbal report from Cllr. Kimberley regarding the winning permit design and **RESOLVE** to approve the final terms and conditions, including operational hours.
Time estimate: 3 mins

18. **St. Agnes Carnival 01.08.2026: Parish Council entry**

To **RECEIVE** a verbal update regarding the Council's carnival entry preparations and **APPROVE** the use of a Council vehicle in the parade.
Time estimate: 1 min

19. **Definitive Map Modification Order – Coldharbour and Silverwell**

To **RECEIVE** and **NOTE** the Cornwall Council Definitive Map Modification Order relating to Coldharbour and Silverwell, and to **RESOLVE** whether the Parish Council wishes to submit any evidence-based representation or objection by the deadline of 9th July 2026.
Time estimate: 2 mins

20. **Library Project – Phase 2 Ground Investigation**

To **RECEIVE** a report from the Library Project Working Group as above (to follow) and **RESOLVE** to approve the Phase 2 Ground Investigation work.
Time estimate: 2 mins

21. **Reports from Council representatives**

To **NOTE** written and/or verbal reports regarding Local Policing | Community Area Partnership | Village Hall committees | CIoS | Marine and Coastal Partnership |Playing Field Committee 5 Park forum and any others not covered at meetings of other Council Committees.
Time estimate: 2 mins

22. **Notification of meeting/Suggested items for agenda: 7th September 2026**

To **RECEIVE** a verbal report and **RESOLVE** to vacate the August meeting. To suggest items to be added to the September agenda.
Time estimate: 1 min

23. **Extension of meeting time (Standing Order 3(w))**

If it becomes necessary to do so, to **RESOLVE** that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda.
Time estimate: 1 min

24. **Public Bodies (Admissions to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted (item 25) it is advisable that the press/public be excluded and instructed to withdraw during discussion.
Time estimate: 1 min

25. **Staff safety**

To **RECEIVE** a confidential report and **RESOLVE** a course of action.
Time estimate: 2 mins