



ST AGNES PARISH COUNCIL

Parish Clerk: Catherine Nutting LLB, PGDip, BA
(Hons), PSLCC
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801

clerk@stagnes-pc.gov.uk

www.stagnes-pc.gov.uk

Full Council Meeting Agenda

26th May 2026

Notice of Meeting

Date: 1st June 2026

Time: 19:00

Place: Parish Rooms, 17 Vicarage Rd, St Agnes, TR5 0TL

Summons to Attend

TO MEMBERS OF THE COUNCIL:

Councillors: Kimberley (Chair), Palombo (Vice-Chair), Brown, Watson, Porter, Pudney, Clark, Sheard, Williams, Biggs, Law, Griffiths.

I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held as detailed above in the Notice of Meeting. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public

Members of the press and public are invited to attend. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public.

Biodiversity

The Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective. Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

Youth Strategy

The Parish Council is committed to supporting children and young people through its adopted Youth Strategy which shall inform all its decision-making.

Agenda

1. Apologies for absence

To receive and approve any apologies.

Time estimate: 1 min

2. Councillor vacancy and By-Election update

To **NOTE** (1) the resignation of Cllr. Keith Woolcott and the resulting Mount Hawke Ward vacancy and (2) the Statement as to Persons Nominated for both the [Porthtowan](#) and [Mount Hawke Wards](#) By-Election and (3) to welcome [Cllr. Moira](#)

[Wood, newly elected Councillor for Porthtowan Ward](#) (4) that a further By-Election will be called for the Mount Hawke Ward in due course. To **RESOLVE** to appoint Cllr. Wood to Committees and Working Groups.

Time estimate: 2 mins

3. Declarations of interest/[Request for dispensations](#)

To receive any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

Time estimate: 1 min

4. Public participation

Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given.

Time estimate: 15 mins (max – Standing Order 3(g))

5. Cornwall Councillors' Reports

To receive written reports and/or verbal updates and raise any queries.

Time estimate: 10 mins

6. Council meeting minutes: [11th May 2026](#)

To **RESOLVE** that the minutes of the Annual meeting of the Council as above, having been previously circulated, be taken as read, approved and signed. To note any matters arising.

Time estimate: 1 min

7. Committee meeting minutes

To note the draft minutes and resolutions therein of the Committee meetings as below:

Planning Committee – [18th May 2026](#)

Time estimate: 1 min

8. Schedule of Payments

To **RESOLVE** to approve as above (to follow) and record the Councillor signatory who will approve. Any queries to be directed to the office before the meeting. To receive a budget report (to follow).

Time estimate: 2 mins

9. [Annual Governance and Accountability Return 2025/26](#) – Section 1

To **RESOLVE** as follows, in strict order: -

AGREE the [Annual Governance Statement 2025/26 \(Section 1\)](#)

AGREE that Section 1 be signed by the Chair and Clerk

Time estimate: 2 mins

10. Annual Governance and Accountability Return 2025/26 – Section 2

To **RESOLVE** as follows, in strict order: -

AGREE the [Accounting Statements 2025/26 \(Section 2\)](#)

AGREE that Section 2 be signed by the Chair

NOTE the [additional information to be submitted to the external auditor](#), BDO UK in support of the AGAR

ADOPT the dates for the period of exercise of public rights: 10th June – 21st July 2026

NOTE the following information will be published on the Parish Council's website no later than 9th June: - AGAR S1&2; Signed declaration that accounts are unaudited and liable to change; A statement explaining how public rights can be exercised; The notice period; Contact details of the External Auditor.

Time estimate: 3 mins

11. Appointment of Finance Officer as Proper Officer in Clerk's Absence

To **RESOLVE** that, in the absence of the Clerk for any reason, the Finance Officer be formally appointed and

authorised to act as the Council's Proper Officer for the purpose of carrying out all relevant statutory duties.

Time estimate: 1 min

12. Porthtowan Coastal Community EMR – request from Porthtowan Surf Life Saving Club

To [RECEIVE a report](#) and **CONSIDER** a request from Porthtowan Surf Life Saving Club for the release of £7,284 held by the Council in the "Porthtowan Coastal Community" reserve. The Club has made a claim on the funds and requested that they be made available for appropriate projects in Porthtowan, in line with the original coastal community benefit purpose of the reserve. To **RESOLVE** a course of action.

Time estimate: 5 mins

13. [Clerk's Report](#): Buoy to Beacon 2026, Cornwall Council Glyphosate usage, Realtime Passenger Information, Modification Order to add Restricted Byways, Road Closure Notifications

To receive and note as above.

Time estimate: 1 min

14. Mount Hawke School Street Improvements

To [RECEIVE a report](#) and note any verbal updates from the Traffic & Road Safety Working Group. To **REVIEW** the proposals – [map 1](#) & [map 2](#) – and **RESOLVE** a response.

Time estimate: 5 mins

15. Letter of No Confidence in SWW

To [RECEIVE a report](#) and note any verbal update from Cllr. Porter. To **REVIEW** the [proposed motion and letter of no confidence in SWW](#) sent by Dowl Glan - a cross-party campaign set up by Cornish local councillors who think that SWW has failed to demonstrate that they can manage the Cornish sewage network – and **RESOLVE** the Council's position on the motion and letter.

Time estimate: 5 mins

16. Porthtowan Beach Dog Restrictions - Blue Flag

To [RECEIVE correspondence from Cornwall Council's Community Protection Team](#) regarding the above and **RESOLVE** the Council's position on the restricted area.

Time estimate: 3 mins

17. [Community Carnival Activity Pack and Children's Book Proposal](#)

To note a proposal to develop a community activity pack, story trail and children's book initiative linked to the library, Outreach work and St. Agnes Carnival, and consider providing match funding to support external grant applications. To **RESOLVE** a course of action.

Time estimate: 2 mins

18. [Cornwall Reading Challenge 2026](#)

To [RECEIVE a report from the Library](#) and **NOTE** the 2026 CRC, which launches on 11th July.

Time estimate: 1 min

19. Reports from Council representatives

To note written reports regarding Local Policing | [Community Area Partnership](#) | Village Hall committees | CloS Marine and Coastal Partnership | Playing Field Committee 5 Park forum and any others not covered at meetings of other Council Committees.

Time estimate: 2 mins

20. Notification of meeting/Suggested items for agenda: 6th July 2026

To note the meeting as above and suggest items to be added to the agenda.

Time estimate: 1 min

21. Extension of meeting time (Standing Order 3(w))

If it becomes necessary to do so, to **RESOLVE** that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda.

Time estimate: 1 min

22. Public Bodies (Admissions to Meetings) Act 1960

If it becomes necessary to do so, to **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion.

Time estimate: 1 min

23. Grant Applications (to be taken out of order, at the start of the meeting)

Time estimate: 15 mins

a. Grant Application: [St. Agnes Walking Netball](#)

To **RECEIVE** a request for £100 towards remarking the netball court and **RESOLVE** a course of action.

b. Grant Application: [St. Agnes Croquet Club](#)

To **RECEIVE** a request for £1,000 towards improved carparking and **RESOLVE** a course of action.

c. Grant Application: [MMI](#)

To **RECEIVE** a request for £5,000 towards replacement of the Fire Doors and **RESOLVE** a course of action.

d. Grant Application: [Porthtowan village Hall](#)

To **RECEIVE** a request for £500 towards Coronation Garden maintenance and **RESOLVE** a course of action.

e. Grant Application: [St. Agnes Christmas Lights](#)

To **RECEIVE** a request for £10,000 towards Christmas lights upgrade and **RESOLVE** a course of action.

f. Grant Application: [Community Roots](#)

To **RECEIVE** a request for £560 towards advertising materials and **RESOLVE** a course of action.