ST AGNES PARISH COUNCIL
Parish Clerk: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801
clerk@stagnes-pc.gov.uk
www.stagnes-pc.gov.uk

Full Council meeting – Monday 13th April 2026

Minutes of the meeting of St Agnes Parish Council as above, held at Parish Rooms, 17 Vicarage Rd, St Agnes, TR5 0TL, at 19:00.

Attendees

i. Parish Councillors: Cllrs. Sheard (meeting Chair), Clark, Biggs, Palombo, Pudney, Griffiths, Porter, Watson
ii. Members of the Public: 3 Members of the Public (MOP)
iii. Others: C Nutting: Clerk, Cwll Cllrs Pete Mitchell and Louise Blackman: 246/25 Cornwall Councillors' Reports
iv. Absent Councillors: Cllrs. Williams, Woolcott

241/25 Appoint a meeting Chair
RESOLVED to appoint Cllr. Sheard. Cllrs Biggs/ Palombo. Unanimous.
At the Chairs discretion, in accordance with Standing Order 1(a), motions 19 and 20 on the agenda were considered out of order.

242/25 Apologies for absence
Received and accepted from Cllrs. Brown (Council Chair), Kimberley (Council Vice Chair), Law.

243/25 Declarations of interest/Requests for dispensation.
Cllr. Watson declared an interest in items 252/25 and 254/25, in his capacity as Trustee of the St. Agnes Parishwide Defibrillator Network and work with the 1st St. Agnes Scouts.

244/25 Public Participation
A member of the public addressed the Council in relation to skate park provision. It was noted that both the Council's Youth Strategy and Neighbourhood Development Plan identify a clear need for improved provision for young people, particularly teenagers, and that there is currently too little dedicated provision for this age group. Reference was made to the support shown through the Neighbourhood Development Plan consultation for a skate park, and it was suggested that, whilst the Youth Strategy does not in itself deliver youth provision, it does highlight the importance of supporting young people's health and wellbeing. It was stated that the priority is to identify and allocate a suitable site for a skate park, with an indicative land requirement of approximately 20m x 20m, equivalent to the size of a tennis court. The speaker advised that a community skate park group is in place and would assist in helping to deliver the project if a suitable site can be found. Councillors noted that the main challenge is the availability and affordability of suitable land. It was suggested that, given ongoing development growth, the Planning Committee should explore whether land could be sought from developers as part of community land provision. It was agreed that this matter should be placed on a future agenda, and that the group would contact the Clerk to provide further information.

245/25 Request to Use Area Adjacent to the Clock for Carnival Judging
The Council heard from a member of the St. Agnes Carnival Committee who raised the need to identify a suitable vantage point from which to judge the Carnival procession. It was noted that location is important to ensure judges can view

Signed: Date:

participants at an appropriate point in the procession, when they are fully engaged and presentation is at its best. The gravelled area to the left of the 'Dr Gilcary's Clock' has been identified as a suitable location. It was noted that this position is elevated, offers a good and secure vantage point, and would allow judges to observe the procession away from the public crowds. A table, chairs and bunting could be placed there for judging purposes, before judges then leave to organise the prizes at the end of the event. **RESOLVED** to approve the request. Cllrs Watson/Pudney. Unanimous. Clerk to action.
19:16 - 3x MOPs left the meeting

246/25 Cornwall Councillors' Reports

Received a verbal report from Cwll Cllr Mitchell: In relation to empty Council houses in St Agnes, it was noted that two properties are located on Polbreen Lane. Ordinarily, where refurbishment costs exceed £50,000, the approach is to sell the properties. However, Cllr Mitchell is working with officers and departments to explore bringing these properties back into use, notwithstanding the estimated costs, on the basis that the cost of providing emergency housing due to limited housing stock is likely to be greater and that leaving available properties empty represents a poor use of public assets. It was also noted that insurance arrangements for qualifying properties are being explored.

Overnight parking charges in Porthtowan (c.£7.50) has caused public dissatisfaction; however, the change has now been implemented. Cllr. Mitchell advised that he seeks to raise awareness of the issue with Cornwall Council and, if possible, try to prevent a similar charge next year.

Cllr Mitchell raised concern that a screw inserted into a child's swing seat at the Parish Council's Beaconsfield play area appeared to have been done deliberately. The Parish Council's Maintenance Team dealt with the matter swiftly and reported to Police.

Regarding Cornwall Council's forthcoming programme of weed treatment and use of glyphosate, Cllr Mitchell advised that he intended to vote against its use due to concerns about the impact on pollinators. Cllr Mitchell felt that councils should have been given more time to comment, and concern was expressed that the matter was being progressed without sufficient scientific advice.

An update was provided on PAC funding proposals to make Piggy Lane traffic-free, which will be subject to public consultation. Concern was raised that this could displace traffic into the village. An additional suggestion was noted that Quay Road could be made no parking. It was confirmed that the Parish Council will be able to comment as part of the consultation process.

Finally, it was reported that the Housing Officer will share minutes relating to the number of developments in St. Agnes, and that senior officers have indicated their concern regarding the scale of development.

Received a verbal report from Cwll Cllr Blackman: The use of glyphosate as a weed treatment was discussed, and it was noted that there may be a need for a monitoring phase depending on the outcome of Cornwall Councillor's vote. Concerns were also raised regarding public safety and trip hazards, and the need to manage the public realm effectively.

It was noted that issues relating to unruly vegetation in Blackwater have been improved through liaison with LiveWest and other landowners, to help ensure pavements remain safe and that pedestrians are not forced into the road due to overgrowth.

Concerns continue to be raised by members of the public regarding noise from the Perranporth airfield. Whilst there is an understanding of the need to diversify income streams, concern remains as to whether activities associated with 'Drag and Drift' may be in breach of enforcement notices. Cllr Blackman advised that she would meet with enforcement officers to better understand the history of the matter and any progression to date.

Reference was made to the Penhallow geothermal project located near Perranporth, over the Parish border. Whilst recognised as a renewable energy project, it was noted that it may have impacts which require careful consideration. A meeting is due to take place, which some Parish Councillors will attend. It was noted that renewable projects will continue to be closely monitored in terms of both risk and any financial benefit to Cornwall Council.

An update was noted in relation to South West Water, with further assurances having reportedly been given regarding overflow issues. Finally, Cllr Blackman reported that she gave a "State of Cornwall Council" speech and would circulate in due course.

Signed: Date:

247/25 Council meeting minutes: 2nd March 2026

RESOLVED that the minutes of the meeting of the Council as above, having been previously circulated, be taken as read and approved. No matters arising. Cllrs Clark/Pudney. 7 in favour, 1 abstention: Cllr Watson.

248/25 Public Realm and Re-introduction of Weed Treatment

Received a report. Lengthy discussion took place regarding Cornwall Council's proposed Public Realm Improvement and glyphosate treatment programme. Members noted information provided by a Parish Councillor licensed to use glyphosate in a professional capacity, including that it can be harmful to insects, albeit with some mitigation possible through factors such as timing of application and weather conditions. It was further noted that glyphosate has been banned in some EU countries, though not in the UK, and that all weedkillers present risks. Members also noted that the proposed treatment would not involve blanket spraying, that the product would be diluted, and that the areas proposed for inclusion in the programme have increased since the previous arrangement, such that there may be merit in reviewing and commenting on the specific areas identified.

Councillors expressed significant concern and frustration at the position in which Cornwall Council had placed the Parish Council. It was noted that the Parish Council could not, in practical terms, simply opt out in principle, as the only route to doing so would be to demonstrate by an unrealistic deadline in May that it could deliver the service to the same or a higher standard, despite a decision being required by 20th April. Members further noted the lack of information, advance warning and meaningful consultation, and expressed concern at the limited regard shown for communities wishing to have greater say and control over such matters. Overall, the Council considered that it had effectively been presented with a fait accompli, without any real choice in the matter. Concern was also expressed that the Parish Council's Maintenance Team could not take on this work, that contracting it out would place additional financial pressure on the Council where no budget provision had been made, and that any funding provided by Cornwall Council was unlikely to meet the true cost of delivery. Councillors emphasised that this is a Cornwall Council matter and should not be passed to town and parish councils in this way, requiring them to bear an unrealistic burden in terms of cost, logistical delivery and management of understandable public concern.

RESOLVED that, with considerable reluctance and disappointment, the Parish Council opt into the Public Realm Improvement and weed treatment scheme, on the basis that it has effectively been left with no realistic alternative. In doing so, the Council formally recorded its dissatisfaction with the poor management of the process and consultation, the lack of sufficient information to allow proper consideration and financial planning, and the wholly inadequate timescale provided, which had not enabled a fair or meaningful opportunity to consider the matter properly. The Council further noted that it is not in a financial position to take on this responsibility itself, and that Cornwall Council is due to consider the matter further, with the outcome remaining uncertain.

Cllrs Watson/Pudney. Unanimous. Clerk to action.

19:48 Cwll Cllr Mitchell left.

249/25 Committee meeting minutes

Received draft minutes as follows and **RESOLVED** to approve and adopt the recommendations therein:

1. Cemeteries & Allotment Sub Committee – 26th February 2026
2. Planning Committee – 16th March 2026
3. Asset Management Committee – 30th March 2026

250/25 Schedule of Payments

RESOLVED to approve (Appendix A). Cllr Kimberley, authorised signatory, will countersign electronic payments. Received a budget report and Significant Variation Report. Cllrs Watson/Clark. Unanimous. Officers to action.

251/25 Year End Report

The Year End Financial Report for 2025/26 was received and noted. The Council closed the financial year in a sound financial position, with strengthened reserves, strong cash balances, positive income performance and controlled expenditure, reflecting effective financial management throughout the year. Overall, the Council was considered to remain financially resilient and well placed to support future priorities and service delivery. The Council formally welcomed Jack Turner as the newly appointed Finance Officer. Councillors asked that their formal thanks be recorded to the Clerk,

Signed: Date:

former Deputy Clerk, Rachel Thomas, Financial Assistant and Jack Turner for their work in supporting the Council's financial management.

252/25 2025/26 grant award review

It was noted that, in accordance with resolution 221/25 of 2nd March 2026, priority should be given to groups that had not received 50% of their original funding request, continued to require funding for their project, and demonstrated the widest reach of community benefit across the parish. On that basis, the Clerk advised that Cllr Watson did not have a disclosable interest, as 1st St Agnes Scout Hut was not under consideration for an award at this time.

Cllr Watson advised that The Mithian Institute had concluded its project and erected its sign and, similarly, the VE and VJ Events Committee's application related to specific dated events which had now passed. Members therefore considered the remaining groups that had received less than 50% of their original request and **RESOLVED** to award:

- Silver Band - £201
- Porthtowan Village Hall - £750
- Lifesaving Club - £750

Cllrs Pudney/Porter. Unanimous. Officers to action.

253/25 Parish Youth Project, temporary funding

Received a report and discussed both the local position and the wider national context in relation to youth provision and funding. The Council acknowledged the ongoing challenges of sustaining youth services and securing sufficient external grant funding. Members noted the Council's adopted Youth Strategy, together with earlier public representations that further provision is needed for teenagers, including specifically a skate park. It was noted that the Parish Youth Project is perceived as being of greater benefit to younger children. The forthcoming public consultation will be important in helping the Council determine whether there is a public mandate to provide greater funding support for youth provision. Members discussed the importance of framing the consultation appropriately and that in-person engagement would be important alongside other consultation methods. In response to a question regarding oversight of the Parish Youth Project, the Clerk explained the role of the Youth Strategy Working Group and noted the difficulty in securing Member participation.

Whilst reservations were expressed regarding the affordability of ongoing funding for the Parish Youth Project, there was support for one-off interim assistance to help bridge the immediate gap pending public consultation. It was emphasised that the Parish Council could not act as an ongoing source of 'emergency funding', that any such support should not set a precedent, and that the organisation would need to continue seeking alternative funding streams. The Council further noted that, due to year-end underspends, it could provide one-off support without impacting the 2026/27 budget, materially affecting reserves or prejudicing other service delivery, however this may not always be the case. **RESOLVED** to adopt the Youth Strategy Working Group's recommendation to award a one-off grant of £8,757 as interim support for the Parish Youth Project pending public consultation. Cllrs Watson/Clark. Unanimous. Officers to action.

20:25 Cwll Cllr Blackman left.

20:25 Cllr Watson left the room.

254/25 St. Agnes Parishwide Defibrillator Network annual support fund request

Received a request for recurring annual support fund of £1,500 and report. Members noted the significant community value of the service, recognising that its benefit could not be measured purely in financial terms. It was also noted that the request did not fall within the Council's Grants Policy and therefore required separate consideration on this occasion. Members queried whether other sources of larger, recurring funding had been explored and noted that, now registered as a charity, the organisation may have access to a wider range of funding opportunities. Members further noted that the Parish Council has no role in, or oversight of, the charity's governance and operation. The Council discussed the potential benefit of developing a broader Health and Wellbeing Strategy, aligned with its Outreach work and Youth Strategy, to provide an informed framework for considering future priorities and any associated budget implications. It was noted that a Health and Wellbeing Working Group would be established in May, incorporating the Youth Strategy work. **RESOLVED** that the Council pursue the development of a Health and Wellbeing Strategy and, on this occasion only, without setting a precedent or creating any expectation or commitment for ongoing or future funding of this nature, award £1,500. Cllrs Pudney/Palombo. Unanimous. Officers to action.

20:35 Cllr Watson returned.

Signed: Date:

255/25 Porthtowan public toilet RTC repair update
Receive a report and noted the insurance settlement amount of £8,065.69. Watkins Construction began works on 7th April.

256/25 Mount Hawke Bus Shelter
Received a report and noted that the bus shelter in question is located in Mount Hawke, not Porthtowan. Members further noted the ongoing review of all bus shelters and that replacement is not essential, as many bus stops function without shelters. **RESOLVED** to offer the site to Fernbank, on the basis that it would assume ownership and provide a replacement shelter at its own cost, with the asset thereafter remaining outside the Council's ownership, and not to pursue an insurance claim for reinstatement. Cllrs Biggs/Watson. Unanimous. Clerk to action.

257/25 Hollow flying rings
Receive a request from a MOP and noted the danger these rings can pose to wildlife, especially if they get into water. **RESOLVED** to raise awareness and educate the public through social media, the website and Parish Council buildings, where suitable. Posters to be supplied warning of the risks to wildlife. However, it was agreed that it would be beyond the Parish Council's remit to state that it does not support their sale. Cllrs Clark/Pudney. Unanimous. Clerk to action.

258/25 Cornwall Cultural Strategy 2026-2036 consultation
The consultation was noted. **RESOLVED** not to submit a corporate response but encourage individual Councillors to respond in their own capacity, reflecting the views of the communities they represent. Cllrs Sheard/Porter. Unanimous.

259/25 Clerks update: (1) St. Agnes School Parking Permit Scheme (2) Potholes (3) Saints Trail safety concerns (4) traffic applications
Received a noted a report regarding the above matters. The Council will seek termly feedback from the school regarding the parking permit scheme to ensure it is working.

260/25 Microsoft Licences upgrade
Receive a report and **RESOLVED** to upgrade six Microsoft Business Basic licences to Microsoft Business Standard licences. Cllrs Watson/Pudney. Unanimous. Clerk to action.

261/25 Reports from Council representatives
None to note.

262/25 Notification of meeting/Suggested items for agenda: 11th May 2026
Noted the Annual Parish Council meeting as above.

263/25 Extension of meeting time (Standing Order 3(w))
Not required.

264/25 Public Bodies (Admissions to Meetings) Act 1960
Not required.

Meeting closed at 20:57

Appendix A: SCHEDULE OF INCOME & EXPENDITURE

Signed: Date:

ST. AGNES PARISH COUNCIL

Office Number:- 01872 553801

Email : clerk@stagnes-pc.gov.uk

www.stagnes-pc.gov.uk

SCHEDULE OF INCOME & EXPENDITURE TO 13TH APRIL 2026

D/D payments (contracts) - March 2026

IT contracts & support/'phone & b'band/copier/website hosting - Total £1155.97

Council vehicles (contract lease hire/fuel cards) - Total £917.31

Utilities (water/electricity/waste/recycling/annual rates) + Council tax (P/Rooms) Total - £15511.95

WCs consumables - Total £ 503.41

**All invoices listed hereunder have been examined, verified and certified by the Clerk/RFO and Deputy Clerk.*

Invoices to 31st March 2026 (YEAR END)

St Agnes Scout Hut	Grant payment, as approved. Minute 221/25	PAID	£ 2,500.00
Macsalvors Ltd	Supplies for Office refurb, Trev. Cove toilets and PT Car Park Donation box. Clerk	PAID	£98.53
Tee T/A Mr Electrical Ltd	Supply and install new light & light switch in library. Clerk		£223.20
Worknest Ltd	Insurance including 12% IPT.	PAID	£464.07
Worknest Ltd	Combined Pro - Year 2 & E Learning.	PAID	£5,817.96
Sevenmilestone Garage	Peugeot Partner ABS Fault & Repair. Clerk	PAID	£214.38
Corserv Solutions Ltd	Traffic Management for Verge Works Training for Maintenance Team. Clerk		£528.00
B&Q	Wood High Gloss Base for Office Refurb. Clerk		£42.00
Screwfix	Filler and Caulk for Office Refurb. Clerk		£7.02
CALC	Procurement Training - CN. Clerk	PAID	£42.00
CALC	Procurement Training - EG. Clerk	PAID	£42.00
CALC	Breakthrough Training - 4 x Candidates. Clerk	PAID	£294.00
Cornwall Council	Porthtowan Ward By Election Recharges.	PAID	£275.04
Cornwall Council	Mount Hawke Ward By Election Recharges.	PAID	£341.34
CALC	Accessable Documents Training - CN. Clerk	PAID	£15.00
St Agnes Methodist Church	Hire of hall in Church for Parish meetings. Clerk	PAID	£20.00
ADT	Maintenance of the Fire Alarm System - Mar 26-27.		£383.47
M. Biscoe	Mileage for Jan&Feb 26. Clerk		£18.41
Wickes	Worktop and Legs for office refurb. Clerk	PAID	£205.20
Amazon	Dell replacement Laptop Charger. Clerk	PAID	£13.99
Amazon	Fire assembly point sticker. Clerk	PAID	£5.49
Amazon	Kneeling pads for Maintenance Team. Clerk	PAID	£30.98
CALC	NPPF Training - 3 x Candidates. Clerk		£126.00
Rialtas	Group Training - 20/03/26. Clerk		£234.00
Seadog IT	Create COR form on the website. Clerk	PAID	£78.00
SLCC	Locum Fees - Minute H25/25		£3,840.00
B&Q	Paint bought for office refurb. Clerk	PAID	£38.00
SWSPI	Monthly operational inspection of Beaconsfield play area - March		£40.00
Ebay	Extendable Laptop Stand. Clerk	PAID	£19.98
Age-co	2 X Radar Keys for Disabled Toilets. Clerk	PAID	£11.73
Amazon	12 X A5 Police Style Notebooks. Clerk	PAID	£20.41
Mitchell & Webber	Heating oil for Library. Clerk	PAID	£1,903.21
St Agnes Methodist Church	Hire of hall in Church for Parish meetings. Clerk		£40.00
St Agnes Methodist Church	Hire of hall in Church for Parish meetings. Clerk		£20.00
Tee T/A Mr Electrical Ltd	Checking 2 x Telephone box for meters/cables. Clerk		£102.00
Young People Cornwall	Partnership agreement (youth provision) - Quarter 4 invoice. Minute 66/25		£4,375.00
Young People Cornwall	Reimbursment costs for Minibus hire/rent and resources. Clerk.		£2,395.00
Marketplace	Washing Machine to replace laundromats fees. Clerk	PAID	£30.00
Azets	Professional payroll services to end of February 2026. Minute 78/25	PAID	£176.44
Canva (online)	Graphics tool monthly subscription for QR codes & recruitment posters etc. Clerk	PAID	£27.00
Brazier Exterior Cleaning	Cleaning windows in TC, PT, CT Toilets, Library and Office March 2026. Clerk		£95.00
C&R Plastics	Balance for windows installed in Maintenance Hub. Clerk		£468.00
Rabarts	Satin Poly-oil Paint for office refurb. Clerk		£36.12
Screwfix	Hex bits for office refurb. Clerk		£20.88
Amazon	Personal Alarm for operative. Clerk	PAID	£17.94
Amazon	Toilet Tissue for all toilets. Clerk	PAID	£392.76
Amazon	Disinfectant for all toilets/properties. Clerk	PAID	£25.98
Argos	Wireless mouse for CH. Clerk	PAID	£6.99
Viking	Library & Office Stationery. Clerk		£160.39
Viking	Office Stationery. Clerk		£118.38
M. Biscoe	Mileage for March 26. Clerk		£55.24
Nayax Financial Services	Invoices due from Nov-25 to Mar 26. Not received in error. Clerk		£180.00
C Kalber	Cemetery maintenance & grave digging - February 2026	PAID	£2,085.00
C Kalber	Cemetery maintenance & grave digging - March 2026		£2,475.00
IPS Group (UK) Ltd	Card transaction fees for parking meters + secure wireless data - February 2026	PAID	£151.26
IPS Group (UK) Ltd	Card transaction fees for parking meters + secure wireless data - March 2026		£168.54

Invoices to 13th April 2026 Meeting

B&Q Ltd	Wooden posts and Cement for Mithian Allotments. Clerk	PAID	£139.50
Amazon	Tweezers for facilities operative. Clerk	PAID	£12.49
Amazon	Multipurpose Spray & Disinfectant Spray for all toilets/properties. Clerk	PAID	£24.69
XL Displays Ltd	A1 Sandwich Board for PT Toilets & Further Use. Clerk	PAID	£75.60
Rialtas	Software Support and Maintenance Agreement - 26/27.		£2,590.80
Viking	Label tape and mesh pots for office. Clerk		£27.90
Viking	Manilla wallets for office. Clerk		£33.89
Rowett Insurance Ltd	Year 2 of new 3 year Council insurance agreement with Aviva. Clerk	PAID	£14063.74
Healthmatic	TC Public Toilets Payment System 50% on Order. Minute AMC 39/25 .		£11,974.43
InstallPros Ltd	Deposit for Hardware and Installation Fees for TC Payment System. AMC 39/25.	PAID	£1776.00
Staffing costs	Total expenditure - March 2026		£40,200.84
Clerk's expenses - Mar'26	NIL	NIL	

PETTY CASH RECORD	March 2026 - £ 21.09
LIBRARY INCOME	February 2026 - £122.85
LIBRARY INCOME	March 2026 - £190.00

RECEIPTS

Car park card payments (IPS)	Card payment transactions - Trelawny Road C/P parking meters - February 2026	£1,433.75
Car park card payments (IPS)	Card payment transactions - Trelawny Road C/P parking meters - March 2026	£1,557.25
RingGo Ltd	Income from car park pay & display charging via RingGo app (less fees) - Feb 2026	£817.47
RingGo Ltd	Income from car park pay & display charging via RingGo app (less fees) - Mar 2026	£953.40
Car park cash income	Trelawny Rd C/Park - Pay & Display cash received from 25/02/2026 - 30/03/2026	£144.00
Trerise & Baldwin	Headstone	£100.00
M Carveth	Burial re-open x2	£1,250.00
Allotment holders - March	Deposits and Lease Renewal Payments for Mithian & Mount Hawke Sites.	£3,262.50
Allotment holders - April	Deposits and Lease Renewal Payments for Mithian & Mount Hawke Sites.	£1,342.50
Parishoner	Internment of Ashes	£325.00
Parishoner	Burial plot purchase	£925.00
Carlyon Funerals	Burial	£1,245.00
Tresise & Baldwin	Headstone - Mount Hawke Cemetery	£100.00
Tresise & Baldwin	Memorial inscription - St Agnes Cemetery	£50.00
Tresise & Baldwin	Headstone - Mount Hawke Cemetery	£100.00
Longrock Memorials	Additional Inscription - Mount Hawke Cemetery	£50.00
LJ Tregunna	Non-Parishoner Burial	£3,735.00
Trerise & Baldwin	Headstone - St Agnes Cemetery	£100.00
Trerise & Baldwin	Memorial inscription - St Agnes Cemetery	£50.00
Cornwall Council	Precept 2026/27 - first instalment	£436,300.00
Cornwall Funeral Services	Burial	£575.00
Non-Parishoner	Burial	£1,725.00

Signed & Dated by Councillor 1:

Signed & Dated by Councillor 2:

Signed: Date: