ST AGNES PARISH COUNCIL
Parish Clerk: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
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Full Council meeting – Monday 2nd March 2026

Minutes of the meeting of St Agnes Parish Council as above, held at St. Agnes Methodist Church, 30 British Rd, St Agnes TR5 0UA, at 19:00.

Attendees

i. Parish Councillors: Cllrs. Brown (Council Chair), Kimberley (Council Vice Chair), Clark, Biggs, Palombo, Sheard, Pudney, Law, Griffiths,
ii. Members of the Public: 4 Members of the Public (MOP)
iii. Others: C Nutting: Clerk, Dan Wildman: 218/25 Parish Youth Project, Sarah Weatherill: 220/25 Truro Cycling Campaign, Claire Barrett: 221/25 1st St. Agnes Scout grant application, Cwll Cllr Mitchell: 225/25 Cornwall Councillors' Reports

At the Chairs discretion, in accordance with Standing Order 1(a), motions on the agenda were considered out of order.

215/25 Apologies for absence
Received and accepted from Cllrs Watson, Porter and Williams.

216/25 By-Election update
Noted that no nominations were received for this election as follows:
Statement as to Persons Nominated Porthtowan Ward
Statement as to Persons Nominated Mount Hawke Ward
The Parish Council will run a campaign to encourage residents to stand for election and represent their community.

217/25 Declarations of interest/Requests for dispensation.
None received.

218/25 Parish Youth Project (PYP)
Received a verbal presentation from Mr. Wildman, Young People Cornwall, regarding the future of the Parish Youth Project (PYP), a commissioned service delivered collaboratively between the Parish Council and Young People Cornwall. There is a significant funding gap, with 2026/27 project costs of £33,083 and only £5,000 secured to date through the Parish Council's annual grant. If the £28,083 shortfall is not found by May, the PYP may terminate. Previous funding gaps have been met by Young People Cornwall reserves, but not to such an extent. External grant funding is increasingly hard to secure in a highly competitive climate. Current secured funding, through the National Lottery "Awards for All" programme, will support the service until May 2026; further grant applications are being submitted, but success is not guaranteed and funding windows operate to varying deadlines throughout the year. Project delivery currently relies on two qualified youth workers to maintain safe ratios and safeguarding in the context of rising need (including mental health, family issues and poverty), with around 36 young people attending per week in St Agnes and 10–30 per week in Porthtowan; Mount Hawke is quieter but closure would further reduce provision, noting Blackwater sessions have already ceased. A volunteer-supported model (retaining one frontline worker and securing 18 volunteer hours per week) could reduce annual costs to

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£25,202, but would still leave an £8,577 deficit excluding volunteer DBS/training costs, and recent experience indicates volunteer recruitment and retention is highly challenging; the loss of trained staff also carries additional costs and risks to continuity and trust. Operationally, two staff currently cover demand, but attendance growth could require an additional worker if numbers exceed 50, and while consolidating sessions via transport was considered, this would require a driver and additional funding and logistics. Cornwall Council is running a 1-year pilot online digital youth club with "Space Devon" to support isolated young people across Cornwall, with the intention of bringing participants together for a large in-person session at the end of the project.
Noted payment of the budgeted 2025/26 service grant award (£3,000). It was noted that Cllrs Porter and Williams are members of the Youth Strategy Working Group; no additional Members volunteered to join the Working Group at this time. 1st St. Agnes Scout Group Leaders volunteered to join the Working Group.
Discussed the potential to obtain public mandate to increase the Precept in future years to enhance funding support for the Parish Youth Project, in line with the Council's commitment to young people through its adopted Youth Strategy. It was agreed that any consultation should seek residents' views on supporting young people in the parish in the widest sense and may include support for other organisations working in the sector.
RESOLVED to run a public consultation with this scope. Cllrs Kimberley/Pudney. 7 in favour, 2 abstentions: Cllrs Law, Griffiths. Clerk to action
19:25 Mr Wildman left the meeting.

219/25 Public Participation
None received.

220/25 Truro Cycling Campaign (TCC): St. Agnes to Truro Saints Trail
Received a report authored by TCC and verbal presentation. The Council noted that the Saints Trail is well used, including by school pupils as a cycle route, and reiterated support for the consented off-road link around Teagle Straight, including the connection from Penwinnick Road to Goonvrea Lane and into the village centre (with the route safeguarded within the adjacent housing development proposals). The Council noted Cornwall Cllr. Mitchell's support of TCC, as highlighted in point 3 of his report (below) and his application for CAP funding. There remains safety concerns at the Goonoun Road crossing point, especially given the 60mph speed limit, and restricted visibility due to road curvature and overgrown vegetation. These issues result in a very short safe crossing window, c.5 seconds for non-speeding traffic. It was noted that improved sightlines, clearer signage, verge cutting, and extension of the 30mph limit would improve safety. It was noted that the Council responded to Cornwall Council's St. Agnes & Perranporth Community Network Area: 20mph Speed Limits consultation advocating for the 20mph to be extended along Penwinnick Road to the start of the Saints Trail (minute reference: 197/25(4), 09.02.2026). Unfortunately, TCC were unaware of the consultation but a late response to the consultation was advised. It was reported that Cornwall Council Highways will cut back the verge and that further discussions are ongoing regarding options within national government highway regulations.
RESOLVED that the Council supports the TCC's concerns and will write to Cornwall Council to request urgent action on traffic calming and traffic warning measures. Cllrs Brown/Law. Unanimous. Clerk to action
19:44 3x Members of the Public left the meeting.

221/25 Grant Application: 1st St. Agnes Scouts
Received a verbal presentation in support of a request for £5,000 towards a roof replacement at the 1st St. Agnes Scout Hut. The roof is leaking and requires improved acoustics, supporting accessibility for neurodiverse children and volunteers with hearing impairment. The request is 20% of the estimated overall project cost of c.£25,000; the other 80% being funded by the group. Alternative funding opportunities are yet to be explored, and budget provision for other works (e.g. security cameras) was noted. 15 adult volunteers currently support Beavers and Cubs, with 54 children attending from across the parish. At the recent AGM, the executive agreed to reopen Scouts with an estimated 18 new joiners. Waiting lists currently include 27 children, with priority given to siblings and volunteers' children. Subscriptions are kept low at £13 per month to maintain inclusivity. The Council noted the wider community use of the Scout Hut as a valued community asset supporting a range of local groups.
The Council noted that earlier awards were reduced to conserve the annual grants budget and support the maximum number of local groups. It was further noted that earlier recipients had been invited to submit additional applications later

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in 25/26 but had not done so. Members discussed reviewing all 25/26 grant awards and reallocating any budget underspend at the April meeting, with particular focus on applicants who received less than 50% of their requested amount.
RESOLVED to award 1st St. Agnes Scout Group £2,500 in recognition of the Group's work and the wider community use of the building. Cllrs Clark/ Kimberley. 8 in favour, 1 abstention: Cllr Law. Officers to action
RESOLVED to review all 25/26 grant awards at the April meeting and allocate the £1,701 budget underspend, with particular focus on applicants who received less than 50% of their requested amount. Cllrs Law/Kimberley. Unanimous. Clerk to action
20:04 2x Members of the Public left the meeting.

222/25 Cornwall Council Public Path Orders
Received the following Public Path Extinguishment and Diversion Orders from Cornwall Council and **RESOLVED** to take no further action. Cllrs Clark/Kimberley. Unanimous.

1. Public Path Extinguishment Order 2026: Land at Blue Hill Cottage, TR5 0YN
2. Public Path Extinguishment Order 2026: Land at Jericho Cottage, TR5 0XN
3. Public Path Diversion Order 2026: Land at Fernhill Buckshead, TR5 0XW
4. Public Path Diversion Order 2026: Land at Jericho Cottage, TR5 0XN

223/25 Council meeting minutes: 26th January 2026
RESOLVED that the minutes of the meeting of the Council as above, having been previously circulated, be taken as read and approved. No matters arising. Cllrs Pudney/Kimberley. 10 in favour, 1 abstention: Cllr Clark.

224/25 Committee meeting minutes
Received draft minutes as follows and **RESOLVED** to approve and adopt the recommendations therein:

1. Planning Committee dated 16th February 2026 - PL108/25 Standing Order Amendment to delegate urgent planning related matters to the Clerk if Councillors are consulted before delegation.
2. Cemeteries & Allotment Sub Committee dated 26th February 2026 - deferred to next meeting.

Cllrs Pudney/Kimberley. Unanimous. Clerk to action
20:11 Cornwall Councillor Pete Mitchell arrived.

225/25 Cornwall Councillors' Reports
Received a report from Cwll Cllr Mitchell. The number of urgent highways jobs has increased significantly, from around 1,000 at this time of year to over 5,000 largely due to recent storms, against a limited Year End budget. It was noted that any proposal to restrict vehicle access on Piggy Lane would likely be unpopular with Goonbell residents who use the road, and that public consultation would be undertaken to inform this matter. Cllr. Brown will join Cllr. Mitchel's meeting with SouthWest Water to establish pumping station capacity in light of the number of new houses. Members noted concerns regarding changes to the bus service, including the reduction in frequency from every 40 minutes to hourly, longer journey times towards Newquay, and the lack of a Sunday service to the hospital. The fencing outside the Blue Bar, Porthtowan, owned by Cornwall Council, will be painted as part of the Rainbow Bridge initiative, as a 'pets' remembrance bridge'. Written report received from Cwll Cllr Blackman (in absentia).
20:34 Cornwall Councillor Pete Mitchell left.

226/25 Community Highways Improvement Programme (CHIP) Expression of Interest
Noted resolution 173/25, 01.12.25 and received a verbal update from Cllr. Pudney: Porthtowan children are currently waiting in the road for the school bus at a three-way junction, and adequate hard standing and kerbing would improve safety. At the Coast Road/Rose Hill junction, car park overspill is creating a hazard around access to the PRoW and junction improvements should be considered, along with clearer PRoW signage. **RESOLVED** to ratify the submitted Expression of Interest. Councillors thanked Cllr. Pudney for her time and effort. Cllrs Brown/Kimberley. Unanimous.

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227/25 Media Strategy
Received a report and **RESOLVED** to adopt the Media Strategy and updated Terms of Reference for the Communications Working Group and appoint the following Members to the Working Group: Cllrs. Brown, Kimberley and Biggs. Cllrs Clark/Pudney. Unanimous. Communications Officer & Clerk to action.

228/25 CIL Expression of Interest
Received a verbal update from the Library Project Working Group and **RESOLVED** to ratify the submitted CIL Expression of Interest. Cllrs Pudney/Palombo. Unanimous.

229/25 Schedule of Payments
RESOLVED to approve (Appendix A). Cllr Brown, authorised signatory, will countersign electronic payments. Received a budget report. Cllrs Sheard/Clark. Unanimous. Officers to action.

230/25 Year End: budgets
Received a report and **RESOLVED** to **APPROVE** the recommended budget movements. Cllrs Clark/Palombo. Unanimous. Clerk to action.

231/25 Renewal of the Trelawney Road Carpark, Parking Enforcement 26/27 Service Level Agreement (with Cornwall Council)
Received a report and **RESOLVED** to approve the annual Service Level Agreement for 2026/27. Cllrs Biggs/Clark. Unanimous. Clerk to action.

232/25 Financial Regulations update
Received a report and **RESOLVED** to approve the recommended changes to the Financial Regulations:

i. adopt NALC's recommended formal tender threshold of £60,000 (inc. VAT)
ii. increase the "best value" threshold from £1,000 to £1,500
iii. the Clerk/RFO is authorised to make any necessary consequential amendments (cross-references and wording) and to publish the updated Financial Regulations.

Cllrs Pudney/Brown. Unanimous. Clerk to action.

233/25 Cornwall Council response to PA2502531 (co-op) representation
Received and noted as above. **RESOLVED** to publish the Parish Council's letter and Cornwall Council response. Cllrs Kimberley/Law. Unanimous. Clerk to action.

234/25 Extension of meeting time (Standing Order 3(w))
RESOLVED that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda. Cllrs Clark/Sheard. Unanimous.

235/25 Reports from Council representatives
None to note.

236/25 Meeting dates: April Meeting | May Meeting | Annual Parish Meeting (APM) and suggested items for agendas
Received a report and **RESOLVED** to approve

1. meeting dates: 13th April, 11th May and 20th May for the Annual Parish Meeting
2. Annual Parish Meeting venue: Mount Hawke as the preferred Ward
3. Annual Parish Meeting speakers to include: Seal Research Trust, grant recipients, new staff to highlight their roles, refreshments and Certificates of Recognition.

Cllrs Sheard/Kimberley. Unanimous. Clerk to action.

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237/25 Parking & Road Safety around St. Agnes School
Received a report and a verbal update from Cllr. Kimberley and **RESOLVED** to approve a "Park and Stride" parking permit scheme in Trelawney Road carpark for St. Agnes School in principle.
Further details need to be agreed between the Council, School and Enforcement such as the scheme's operation times; a permit design competition, including whether this will be led by the school or the Council's Outreach worker and the composition of the judging panel; responsibility for data handling and compliance with UK GDPR; whether a Standard Operating Procedure is required with Cornwall Council Enforcement; and whether the school or the Council will lead communication with parents and oversee the delivery timetable. Cllr Kimberley and Cornwall Cllr Mitchell will support implementation.
Cllrs Brown/Pudney. Unanimous. Clerk to action.

238/25 Public Bodies (Admissions to Meetings) Act 1960
RESOLVED that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion. Cllrs Sheard/Pudney. Unanimous.

239/25 Streetlighting: Electricity Contract (50/25, 02.06.2025)
Received a confidential report and Broker information and **RESOLVED** to enter a 3-year renewable tariff contract with Valda Energy. Cllrs Clark/Brown. Unanimous. Clerk to action.

240/25 New Library Project: QS Quote | Business Plan Budget and Client Requirements Document
Received confidential quotes and **RESOLVED** to appoint WM G Weller & Son Ltd Quantity Surveyor to produce an initial library and office cost plan. Cllrs Sheard/Griffiths. Unanimous. Clerk to action.

Meeting closed at 21:28

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Appendix A: SCHEDULE OF INCOME & EXPENDITURE

	ST. AGNES PARISH COUNCIL		
	Office Number:- 01872 553801		
	Email : clerk@stagnes-pc.gov.uk		
	www.stagnes-pc.gov.uk		
	SCHEDULE OF INCOME & EXPENDITURE TO 2ND MARCH 2026		
	D/D payments (contracts) - February 2026		
	IT contracts & support/'phone & b'band/copier/website hosting - Total £1077.23		
	Council vehicles (contract lease hire/fuel cards) - Total £703.96		
	Utilities (water/electricity/waste/recycling) + Council tax (P/Rooms) Total - £365.40		
	WCs consumables - Total £ NIL		
All invoices listed hereunder have been examined, verified and certified by the Clerk/RFO and Deputy Clerk.			
	Invoices - February 2026		
Steve Opie Plumb & Heating	Library heating fault, call out & fix. Clerk		£181.33
Travis Perkins	Panel for wall, office refurb. Clerk	PAID	£29.21
Wickes	Additional table legs for office refurb. Clerk	PAID	£54.63
Bu-mar Skip Hire	Fee for tyres in skip - Mount Hawke allotments. Clerk		£24.00
Screwfix	Mortar for office refurb. Clerk		£7.99
Screwfix	Plugs for office refurb, combination locks for allotments. Clerk		£54.94
Macsalvors Ltd	All materials and tools for office refurb. Clerk		£132.81
Goggins & Grub	Newspapers for Library - January.		£37.10
Tesco	Cleaning Liquid for Rug Doctor - Library. Clerk	PAID	£16.99
St Agnes Methodist Church	2 x hire of hall in Church for Parish meetings. Clerk	PAID	£40.00
Cornwall Council	Fixed Penalty Notice Training for 4 x Candidates.		£480.00
C&R Plastics	50% Deposit for supply and fit on 2 PVC windows to maintenance hub. Clerk		£528.00
Amazon	Data cable for office refurb. Clerk	PAID	£14.94
JNC Safety Services Ltd	UKATA Asbestos Awareness Course - 2 x Candidates. Clerk		£300.00
B&Q	Boxes for Library. Clerk		£42.00
DR Building Materials	Skirting Boards for Office. Clerk	PAID	£54.21
Amazon	Book on allotment Law. Clerk	PAID	£12.66
Tee Ltd T/A Mr Electrical	Fire Alarm inspections at Office, Library and Flat.		£294.00
Taylors Tyres Ltd	Disposal of Tyres from allotments & bulb for Parish vehicle. Clerk	PAID	£30.72
CALC	Assertion 10 Training x 1 Candidate.		£15.00
CALC	Code of Conduct Training x 1 Candidate.		£30.00
Screwfix	Jointing tape/paper, Adhesive, skim & fill, nails for office refurb. Clerk		£40.81
Screwfix	Joint and skim for office refurb. Clerk		£26.59
Screwfix	Sanding discs for office refurb. Clerk		£15.78
Tee Ltd T/A Mr Electrical	Attend office and disconnect circuits for refurb work. Clerk		£54.00
Pellows Waste Disposal	Clear blockage at Trevauance Cove - 1st attendance. Clerk		£96.00
Pellows Waste Disposal	Clear blockage at Trevauance Cove - 2nd attendance. Clerk		£172.80
AC Electrical	Visit to Trevaunance Cove Toilets to rectify fault lights. Clerk		£170.40
St Agnes Methodist Church	Hire of Chapel Room for FC meeting. Clerk		£50.00
SLCC	Locum Fees - Minute H25/25		£3,840.00
SWSPI	Monthly operational inspection of Beaconsfield play area - February	*TBC*	
Azets	Professional payroll services to end of January 2026. Minute 78/25		£176.44
Canva (online)	Graphics tool monthly subscription for QR codes & recruitment posters etc. Clerk	PAID	£27.00
Cornwall Council	Trelawny Road car park ticket enforcement - January 2026		£63.75
C Kalber	Cemetery maintenance & grave digging - February 2026	*TBC*	
IPS Group (UK) Ltd	Card transaction fees for parking meters + secure wireless data - February 2026	*TBC*	
Staffing costs	Total expenditure - February 2026		£39,707.61
Clerk's expenses - Feb'26	NIL	NIL	
PETTY CASH RECORD	February 2026 - £ 21.98		
LIBRARY INCOME	January 2026 - £ 102.15		
LIBRARY INCOME	*February 2026 - £ TBC*		
	RECEIPTS		
Car park card payments (IPS)	Card payment transactions - Trelawny Road C/P parking meters - January 2026		£885.25
RingGo Ltd	Income from car park pay & display charging via RingGo app (less fees) - Jan 2026		£854.10
Car park cash income	Trelawny Rd C/Park - Pay & Display cash received from 29/01/2026 - 25/02/2026		£192.80
Car park cash income	Porthtowan collection - November/December/January - part collection		£121.00
Robert Dyas Ltd	Credit for delivery not received on time.		£6.95
Non-parishoner	Internment of Ashes		£750.00
CCLA	January Interest received		£969.53
Amazon	Credit for delivery not received on time.		£4.99
M Carveth Funerals	1 x single burial - plot reopen		£625.00
Kernow Stone Memorials	Headstone		£100.00
Allotment Holder	Pro-rata and deposit payment for half plot allotment at Mithian site.		£29.16
Signed & Dated by Councillor 1:			
Signed & Dated by Councillor 2:			

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