# ST AGNES PARISH COUNCIL

Parish Clerk & RFO: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
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24th February 2026

**TO MEMBERS OF THE COUNCIL:**
Councillors: Brown (Chair), Kimberley (Vice Chair), Watson, Porter, Pudney, Woolcott, Clark, Sheard, Palombo, Williams, Biggs, Law, Griffiths.

Dear Members,
I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held on **Monday 2nd March 2026** at the **St. Agnes Methodist Church, 30 British Rd, St Agnes TR5 0UA**, at 19:00. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.
Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media, or members of the public.

## AGENDA

***Biodiversity*** *– the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.*
*Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102*

***Youth Strategy*** *- the Parish Council is committed to supporting children and young people through its adopted Youth Strategy which shall inform all its decision-making.*

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| **1.** | **Apologies for absence**<br>To **RECEIVE** and **APPROVE** any apologies. | **Time estimate:**<br>**1 min** |
| **2.** | **By-Election update**<br>To **NOTE** the Statements as to Persons Nominated for the Porthtowan and Mount Hawke Wards By-Elections. | **1 min** |
| **3.** | **Declarations of interest/Request(s) for dispensations**<br>To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate. | **1 min** |
| **4.** | **Parish Youth Project**<br>To **RECEIVE** a verbal presentation regarding the future of the service. To **NOTE** payment of the budgeted 2025/26 service grant award. **RESOLVE** to appoint Councillors to the Youth Strategy Working Group. | **5 mins** |

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| 5. | **Public Participation**<br>Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given. | **15 mins (max - SO 3(g))** |
| 6. | **Truro Cycling Campaign (TCC): St. Agnes to Truro Saints Trail**<br>To **RECEIVE** a **REPORT** and verbal presentation from TCC and **RESOLVE** a course of action. | **5 mins** |
| 7. | **Cornwall Councillors' Reports**<br>To **RECEIVE** and **NOTE** written reports and/or verbal updates and raise any queries. | **10 mins** |
| 8. | **Cornwall Council Public Path Orders**<br>To **RECEIVE** the following and RESOLVE a course of action:<br>Public Path Extinguishment Order 2026: Land at Blue Hill Cottage, TR5 0YN<br>Public Path Extinguishment Order 2026: Land at Jericho Cottage, TR5 0XN<br>Public Path Diversion Order 2026: Land at Fernhill Buckshead, TR5 0XW<br>Public Path Diversion Order 2026: Land at Jericho Cottage, TR5 0XN | **5 mins** |
| 9. | **Media Strategy**<br>To **RECEIVE** and **RESOLVE** to **ADOPT** as above. To **RECEIVE** a report and **RESOLVE** to **ADOPT** the updated Terms of Reference for the Communications Working Group and appoint Members to the Working Group. | **5 mins** |
| 10. | **Council meeting minutes: 9th February 2026**<br>To **RESOLVE** that the minutes of the meeting of the Council as above, having been previously circulated, be taken as read and approved. To **NOTE** any matters arising. | **1 min** |
| 11. | **Committee meeting minutes**<br>To **NOTE** the draft minutes and resolutions therein of the Committee meetings as below:<br>• Planning Committee – 16th February 2026<br>• Cemeteries & Allotment Sub Committee – 26th February 2026 *(to follow/deferred)*<br><br>***PL108/25 Standing Order Amendment***<br>***RESOLVED*** *to recommend to Full Council as long as Councillors are consulted before delegation. Clerk to action. Cllrs Sheard/Brown. Unanimous.* | **2 mins** |
| 12. | **Community Highways Improvement Programme (CHIP) Expression of Interest (EOI)**<br>To **NOTE** resolution 173/25, 01.12.25 and receive a verbal update from Cllr. Pudney. To **RESOLVE** to **RATIFY** the submitted EOI. | **1 min** |
| 13. | **CIL Expression of Interest (EOI)**<br>To **RECEIVE** a verbal update from the Library Project Working Group and **RESOLVE** to **RATIFY** the submitted CIL EOI. | **1 min** |
| 14. | **Schedule of Payments**<br>To **RESOLVE** to approve as above and **RECORD** the Councillor signatory who will approve. Any queries to be directed to the office before the meeting. To **RECEIVE** a budget report. | **2 mins** |
| 15. | **Year End: budgets**<br>To **RECEIVE** a report and **RESOLVE** to **APPROVE** the recommendations. | **2 mins** |

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| 16. | **Renewal of the Trelawney Road Carpark, Parking Enforcement 26/27 Service Level Agreement (with Cornwall Council)**<br>To **RECEIVE** a report and **RESOLVE** to **APPROVE** the annual 2026/27 SLA renewal. | **1 min** |
| 17. | **Financial Regulations update**<br>To **RECEIVE** a report and **RESOLVE** to **APPROVE** the recommendations. | **1 min** |
| 18. | **Grant Application: 1st St. Agnes Scouts**<br>To **RECEIVE** a request for £5,000 towards roof replacement at the Scout Hut and **RESOLVE** a course of action. | **5 mins** |
| 19. | **Cornwall Council response to PA2502531 (co-op) representation**<br>To **RECEIVE** and **NOTE** as above and **RESOLVE** a course of action if necessary. | **2 mins** |
| 20. | **Reports from Council representatives**<br>To **NOTE** reports regarding Local Policing \| Community Area Partnership \| Village Hall committees \| CIoS Marine and Coastal Partnership \|Playing Field Committee 5 Park forum and any others not covered at meetings of other Council Committees. | **2 mins** |
| 21. | **Meeting dates: April Meeting \| May Meeting \| Annual Parish Meeting (APM) and suggested items for agendas**<br>To **RECEIVE** a report and **RESOLVE** to **APPROVE** (1) the recommended meeting dates (2) the venue for the APM (3) APM speakers and Certificates of Recognition. | **5 mins** |
| 22. | **Parking & Road Safety around St. Agnes School**<br>To **RECEIVE** a report and verbal updated from Cllr. Kimberley and **RESOLVE** to **APPROVE** including the validity windows and recommended next. | **5 mins** |
| 23. | **Public Bodies (Admissions to Meetings) Act 1960**<br>To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion. | **1 min** |
| 24. | **Streetlighting: Electricity Contract (50/25, 02.06.2025)**<br>To **RECEIVE** a confidential report and Broker information and **RESOLVE** to enter a new contract. | **1 min** |
| 25. | **New Library Project: QS Quote \| Business Plan Budget and Client Requirements Document**<br>To **RECEIVE** confidential quotes and **RESOLVE** to **APPOINT** a Quantity Surveyor. | **3 mins** |
| 26. | **Extension of meeting time (Standing Order 3(w))**<br>If it becomes necessary to do so, to **RESOLVE** that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda. | **1 min** |