



ST AGNES PARISH COUNCIL

Parish Clerk & RFO: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
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3rd February 2026

TO MEMBERS OF THE COUNCIL:

Councillors: Brown (Chair), Kimberley (Vice Chair), Watson, Porter, Pudney, Woolcott, Clark, Sheard, Palombo, Williams, Biggs, Law, Griffiths.

Dear Members,

I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held on **Monday 9th February 2026** at the **St. Agnes Methodist Church, 30 British Rd, St Agnes TR5 0UA**, at **19:00**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

Youth Strategy - the Parish Council is committed to supporting children and young people through its adopted [Youth Strategy](#) which shall inform all its decision-making.

1.	Apologies for absence To RECEIVE and APPROVE any apologies.	Time estimate: 1 min
2.	Councillor vacancy and By-Election update To NOTE (1) the resignation of Cllr. Anna Mankee-Williams and the resulting Mount Hawke Ward vacancy and (2) the Statement as to Persons Nominated for the Porthtowan Ward and the re-run of the By-Election.	1 min
3.	Declarations of interest/Request(s) for dispensations To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate.	1 min
4.	Council meeting minutes: 26th January 2026 To RESOLVE that the minutes of the Extraordinary meeting of the Council as above, having been previously circulated, be taken as read and approved.	1 min

5.	Public Participation Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given.	15 mins (max - SO 3(g))
6.	Cornwall Councillors' Reports To RECEIVE and NOTE written reports and/or verbal updates and raise any queries.	10 mins
7. Special Motion Standing Orders 7	Special Motion: To reconsider, by way of a motion to rescind/amend/reaffirm, the Council's resolution of 26th January 2026 Minute 189/25 regarding appointing solicitors to review the LPA's decision-making process for Planning application PA25/02531: Erection of community convenience retail store, access, vehicle parking and landscaping (CO-OP). To NOTE public concerns received . RESOLVE to (a) reaffirm the decision, or (b) amend the decision, or (c) rescind the decision. If (a) or (b), RESOLVE a maximum cost limit. If (a) or (b), RECEIVE the Working Group's confidential draft Letter of Instruction and consider further at item 24 below.	20 mins
8.	Consultations: (1) County Wide Public Space Protection Order (Alcohol Consumption in Public Places 2026) (2) Off Street Parking Order 2026 (3) Street trading Grant application - trading as 'Flour Power Pizza Parlour' - Layby at Church Road, Mount Hawke (4) Countywide 20mph Speed Limits – Phase 5 St Agnes & Perranporth To RECEIVE and NOTE the above four consultations and RESOLVE to submit responses, if necessary.	5 mins
9.	Clerk's update: Maintenance Hub water leak Road closure requests Storm Goretti damage to Mount Hawke Bus Shelter Porthtowan toilets RTC update CHIP Expression of Interest CIL application To RECEIVE and NOTE as above. To RESOLVE to add matter(s) to a future agenda, if necessary.	1 min
10.	Pubic Rights of Way LMP/SWCP programme 26/27 To RECEIVE the Southwest Coast Path and Local Maintenance Partnership schedules and fee offer for 2026 – 27 and RESOLVE to accept.	1 min
11.	Committee meeting minutes To NOTE the draft minutes and resolutions therein of the Committee meetings as below: - Planning Committee – 15th December 2025 & 19th January 2026 - HR Committee – 17th December 2025 - Cemeteries & Allotment Sub Committee – 26th November 2025	3 mins
12.	Working Groups updates & recommendations: To RECEIVE and NOTE as follows and RESOLVE to add additional Members if necessary: - Library Project Working Group – 4th November 2025 - Accessible Footpaths Working Group – 18th December 2025	2 mins
13.	Council office renovation works To RECEIVE and NOTE a report and Miller Commercial damp related defects update and RESOLVE to ratify the Clerk's appointment.	2 mins
14.	Schedule of Payments – January February To RESOLVE to approve as above and RECORD the Councillor signatory who will approve. Any queries to be directed to the office before the meeting. To RECEIVE a budget report and Significant Variation Report .	2 mins

15.	<u>Interim Internal Auditor's Report</u> To RECEIVE and NOTE as above. To RECEIVE a report and RESOLVE to: - ADOPT the updated Financial Regulations - INCREASE the Internal Crime level to £1,250,000 limit - AMEND paragraph 3 of the Reserves Policy	2 mins
16.	<u>Internal Control 2025/26: Quarter 3</u> To RECEIVE and NOTE as above and RESOLVE to appoint 2 Councillors to undertake the Internal Controls check for 2025/26 Quarter 4. Not: Jinny/Lauren Allen/Ruth Freddie/Martin	1 min
17.	Beaconsfield Playpark rubbish collection To RECEIVE and NOTE a report and RESOLVE to APPROVE Cornwall Council's continued collection of public rubbish.	2 mins
18.	<u>Ukrainian Flag request</u> To RECEIVE a request for the Council to fly the Ukrainian Flag and RESOLVE a course of action: - Agree in principle whether the Council will fly the Ukrainian national flag on 24th February 2026 as a one-day gesture of solidarity/commemoration - Instruct the Clerk to draft a Flag Flying Policy for adoption to ensure consistent decision-making for future requests.	3 mins
19.	Accessibility equipment To RECEIVE a report and RESOLVE to retain the equipment and reimburse expenditure.	1 min
20.	Reports from Council representatives To NOTE reports regarding Local Policing (Cllr. Polombo) Community Area Partnership Village Hall committees CloS Marine and Coastal Partnership Playing Field Committee 5 Park forum and any others not covered at meetings of other Council Committees.	2 mins
21.	Notification of meeting/Suggested items for agenda: 2nd March 2026 To NOTE any suggested items for the next Council meeting. - Concerns regarding Southwest Water sewage discharges, particularly acute at this time of year affecting coastal rural communities both environmentally and economically. - The North Coast secondary school, Perranporth	1 min
22.	Public Bodies (Admissions to Meetings) Act 1960 To RESOLVE that in view of the confidential/special nature/matters subject to legal professional privilege/confidential financial information of the business about to be transacted at items 23 and 24 it is advisable that the press/public be excluded and instructed to withdraw during discussion.	1 min
23.	Historic invoice management To RECEIVE a confidential report as above and RESOLVE to write off long-outstanding invoices/debts	1 min
24.	Draft Letter of Instruction to solicitors (related to item 7 above) To RECEIVE the Working Group's confidential draft Letter of Instruction to Kingsley Smith Solicitors LLP and RESOLVE a course of action (a) ADOPT and send or (b) AMEND and send.	5 mins
25.	Extension of meeting time (Standing Order 3(w))	1 min

	If it becomes necessary to do so, to RESOLVE that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda.	
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