



ST AGNES PARISH COUNCIL

Parish Clerk & RFO: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
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24th November 2025

TO MEMBERS OF THE COUNCIL:

Councillors: Brown, Kimberley, Watson, Porter, Pudney, Woolcott, Mankee-Williams, Clark, Sheard, Palombo, Williams, Biggs, Law, Griffiths.

Dear Members,

I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held on **Monday 1st December 2025** at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at **19:00**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

Youth Strategy - the Parish Council is committed to supporting children and young people through its adopted [Youth Strategy](#) which shall inform all its decision-making.

1.	Apologies for absence To RECEIVE and APPROVE any apologies.	Time estimate: 1 min
2.	Notice of Election To NOTE as above.	1 min
3.	Declarations of interest/Request(s) for dispensations To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate.	1 min
4.	Arc Of Attrition To RECEIVE a verbal presentation regarding the event from the Race Director.	5 mins
5.	Public Participation Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given.	15 mins (max - SO 3(g))

6.	Cornwall Councillors' Reports To RECEIVE and NOTE written reports and/or verbal updates and raise any queries.	10 mins
7.	Grant Application: Mount Hawke Millenium Green Trust To RECEIVE a request for £3,000 towards area improvements and CCTV and RESOLVE a course of action.	5 mins
8.	Clerk's update: Temporary Prohibition of Traffic Event road closure requests First Bus withdrawal of service Cornwall Council free parking To RECEIVE and NOTE as above. To RESOLVE to add a matter to a future agenda, if necessary.	1 min
9.	Council meeting minutes: 3rd November 2025 To RESOLVE that the minutes of the meetings of the Council as above, having been previously circulated, be taken as read and approved. To NOTE any matters arising.	1 min
10.	Committee meeting minutes To NOTE the draft minutes and resolutions therein of the Committee meetings as below: • HR Committee – 18th November 2025 • Planning Committee – 24th November 2025 (<i>to follow</i>) • Cemeteries & Allotment Sub Committee – 26th November 2025 (<i>to follow</i>)	3 mins
11.	Memorial plaque request for Bill Piper: Garden of Rest To RECEIVE a request as above and RESOLVE a course of action.	5 mins
12.	Porthtowan Public Toilets – RTC 13.11.25 To RECEIVE a verbal update from the Clerk regarding the incident: insurance referral and next steps. To RESOLVE to refer consideration of necessary safety features to the Traffic & Road Safety Working Group.	2 mins
13.	Community Highways Improvement Programme (CHIP) To NOTE the extended deadline for submitting Expressions of Interest (27.02.26) . CONSIDER footpaths down Chapel Hill, Porthtowan and RESOLVE a course of action.	5 mins
14.	Schedule of Payments To RESOLVE to approve as above. Any queries to be directed to the office before the meeting. To RECEIVE a budget report.	2 mins
15.	Christmas closure period To NOTE the Council's Christmas closure period from 12 noon Tuesday 23rd December 2025 – Monday 5 th January 2026.	1 min
16.	Budget 2026/27 To CONSIDER the draft budget and RESOLVE to ADOPT .	15 mins
17.	Reports from Council representatives To NOTE reports regarding Community Area Partnership, Village Hall committees, CloS Marine and Coastal Partnership, Playing Field Committee 5 Park forum and any others not covered at meetings of other Council Committees.	2 mins
18.	Notification of meeting/Suggested items for agenda: 2nd February 2026 To NOTE any suggested items for the next Council meeting.	1 min

19.	Public Bodies (Admissions to Meetings) Act 1960 To RESOLVE that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion.	1 min
20.	Staff resignation and recruitment To RECEIVE and NOTE the HR Committee's recommendations (H25/25, item 10 above) and RESOLVE to approve.	5 mins
21.	Banking Mandates and Signatories To RESOLVE to remove and add personnel as above.	1 min
22.	Public Sector Proposal for Legal Support To RECEIVE and NOTE a confidential report and RESOLVE a course of action.	2 mins
23.	Extension of meeting time (Standing Order 3(w)) If it becomes necessary to do so, to RESOLVE that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda. Chris / Anna – unanimous	1 min