



ST AGNES PARISH COUNCIL

Parish Clerk & RFO: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
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23rd October 2025

TO MEMBERS OF THE COUNCIL:

Councillors: Brown, Kimberley, Watson, Porter, Pudney, Woolcott, Mankee-Williams, Clark, Sheard, Palombo, Williams, Biggs, Law, Griffiths.

Dear Members,

I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held on **Monday 3rd November 2025** at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at **19:00**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

Youth Strategy - the Parish Council is committed to supporting children and young people through its adopted [Youth Strategy](#) which shall inform all its decision-making.

1.	Apologies for absence and Member resignation To RECEIVE and APPROVE any apologies. To NOTE the resignation of Cllr. Bradbury, Porthtowan Ward and resulting Casual Vacancy .	Time estimate: 1 min
2.	Declarations of interest/Request(s) for dispensations To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate.	1 min
3.	Parish Youth Project (PYP) To RECEIVE a verbal presentation regarding the work of the PYP.	5 mins
4.	Public Participation Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given.	15 mins (max - SO 3(g))

5.	Accessible footpaths To NOTE minute 122/25, 06.10.2025 and consider Council backing of the initiative, including forming a Working Group and RESOLVE a course of action.	5 mins				
6.	Cornwall Councillors' Reports To RECEIVE and NOTE written reports and/or verbal updates and raise any queries.	10 mins				
7.	Council meeting minutes: 6th October 2025 To RESOLVE that the minutes of the meetings of the Council as above, having been previously circulated, be taken as read and approved. To NOTE any matters arising.	1 min				
8.	Replacement of Bus Shelter(s) To NOTE minute 55/24, 03.06.2024 and receive verbal updates from Cllr. Kimberley and the Clerk. To RESOLVE a course of action; (to include referral to the Traffic & Road Safety Working Group if necessary).	3 mins				
9.	Clerk's update: Temporary Prohibition of Traffic To RECEIVE and NOTE as above. To RESOLVE to add a matter to a future agenda, if necessary.	1 min				
10.	Proceedings under Highways Act 1980: Proposed diversions/extinguishment to public footpaths - preliminary consultation To RECEIVE and NOTE as above and RESOLVE to make comments, if necessary. <table><tr><td>Diversion - 318/61/8 and 318/61/3 (at "Jericho Cottage")</td><td>Diversion - 318/61/4 (at " Fernhill")</td></tr><tr><td>Extinguishment - 318/61/15 (at "Blue Hills Mine")</td><td>Extinguishment - 318/61/9 (at "Jericho Cottage")</td></tr></table>	Diversion - 318/61/8 and 318/61/3 (at "Jericho Cottage")	Diversion - 318/61/4 (at " Fernhill")	Extinguishment - 318/61/15 (at "Blue Hills Mine")	Extinguishment - 318/61/9 (at "Jericho Cottage")	5 mins
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11.	Committee meeting minutes To NOTE the draft minutes and resolutions therein of the Committee meetings as below: Planning Committee – 27th October	1 min				
12.	Schedule of Payments To RESOLVE to approve as above. Any queries to be directed to the office before the meeting. To RECEIVE a budget report .	2 mins				
13.	Community Infrastructure Levy (CIL) 'Neighbourhood' payment - October 2025 To NOTE payment of £46,585.52, as above for Planning applications PA24/01522 PA24/03025 PA25/02340	1 min				
14.	Arc Of Attrition – Traffic Management Concerns To CONSIDER as above and RESOLVE a course of action.	3 mins				
15.	Public toilet locking regime To RECEIVE a verbal report from the Clerk and CONSIDER as above. To RESOLVE a course of action.	3 mins				
16.	Internal Control 2025/26: Quarter 2 To RECEIVE and NOTE as above and RESOLVE to appoint 2 Councillors to undertake the Internal Controls check on 15.01.2026 for 2025/26 Quarter 3.	1 min				

17.	Reports from Council representatives To NOTE reports regarding Community Area Partnership, Village Hall committees, CloS Marine and Coastal Partnership, Playing Field Committee 5 Park forum and any others not covered at meetings of other Council Committees.	2 mins
18.	Notification of meeting/Suggested items for agenda: 1st December 2025 To NOTE any suggested items for the next Council meeting and CONSIDER if a separate budget meeting is required.	2 mins
19.	Extension of meeting time (Standing Order 3(w)) If it becomes necessary to do so, to RESOLVE that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda. Chris / Anna – unanimous	1 min
20.	Public Bodies (Admissions to Meetings) Act 1960 To RESOLVE that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion.	1 min