



ST AGNES PARISH COUNCIL

Parish Clerk: Catherine Nutting LLB, PGDip, BA
(Hons), PSLCC
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1st April 2025

TO MEMBERS OF THE COUNCIL:

Councillors: D Brown (Chair), Watson (Vice Chair), Clark, Blight, G Brown, Bunt, Ede, Kimberley, Mankee-Williams, Ripper, Rodda, Woolcott, Wright, Taylor.

Dear Members,

I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held on **Monday 7th April 2025** at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at **7pm**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely



Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.

Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

1.	Apologies for absence To RECEIVE any apologies.	Time estimate: 1 min
2.	Declarations of interest/Request(s) for dispensations To RECEIVE any declarations of interest. To RESOLVE to grant dispensations where appropriate.	1 min
3.	Public Participation Members of the public are welcome to attend the meeting. Any member of the public may speak at this point of the meeting on items within the remit of the Council. No previous notice needs be given.	15 mins (max - SO 3(g))
4.	Election update To NOTE the published Statement of Persons Nominated.	1 min
5.	Council meeting minutes: 3rd March 2025 To RESOLVE that the minutes of the meeting of the Council as above, having been previously circulated, be taken as read and approved. To NOTE any matters arising.	2 mins
6.	Committee meeting minutes To NOTE the draft minutes and resolutions therein of the Committee meetings as below: - Planning Committee – 17th March 2025 - Asset Management Committee (AMC) – 31st March 2025	2 mins
7.	Public Conveniences: Installation of payable system at Porthtowan update To RECEIVE a verbal update from the AMC Chair.	2 mins

8.	Traffic & Road Safety Working Group update To RECEIVE the Working Group minutes dated 01.04.2025 and RESOLVE to APPROVE the recommendations.	2 mins
9.	Amended Financial Regulations paras 5.4, 5.7 and 5.11 only To RESOLVE to ADOPT as above, necessitated by legislative changes to Procurement Act 2023 and The Procurement Regulation 2024, which came into force in February 2025.	1 min
10.	Cornwall Association of Local Councils (CALC) membership renewal To RECEIVE a report and RESOLVE to APPROVE membership renewal.	2 mins
11.	Institute of Cemetery and Crematorium Management (ICCM) membership renewal To RECEIVE a report and RESOLVE to APPROVE membership renewal.	2 mins
12.	Insurance renewal To RECEIVE a report and RESOLVE a course of action regarding entering into a new 3-year agreement with Aviva.	3 mins
13.	Renewal of the Trelawney Road Carpark, Parking Enforcement 25/26 Service Level Agreement (with Cornwall Council) To RECEIVE a report and RATIFY the annual 2025/26 SLA renewal.	2 mins
14.	Schedule of Income & Expenditure To RESOLVE to approve as above. Any queries to be directed to the office before the meeting. To RECEIVE a budget report .	2 mins
15.	Clerks update: Correspondence from Redruth Town Council Man UP & Down event Summary report of Cornwall Council's 'Listening to You' event in St. Agnes Parish To RECEIVE as above and NOTE . To RESOLVE to add a matter to a future agenda, if necessary.	2 mins
16.	Library report To RECEIVE as above.	2 mins
17.	Annual Parish Meeting & Certificates of Recognition update To RECEIVE a verbal update from the Clerk as above	2 mins
18.	Reports from Council representatives To NOTE written reports regarding Community Area Partnership, Village Hall committees, CloS Marine and Coastal Partnership, Mount Hawke Wellbeing Hub and any others not covered at meetings of other Council Committees.	2 mins
19.	Notification of Annual Parish Council Meeting: Monday 12th May 2025	1 min
20.	Public Bodies (Admissions to Meetings) Act 1960 If it becomes necessary to do so, to RESOLVE that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion.	1 min
21.	Extension of meeting time (Standing Order 3(w)) If it becomes necessary to do so, to RESOLVE that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda.	1 min