ST AGNES PARISH COUNCIL
Parish Clerk: Catherine Nutting LLB, PGDip, BA (Hons), PSLCC
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Human Resources Committee meeting – 13th November 2024
Minutes of the meeting as above, held in the Parish Rooms, 17 Vicarage Rd, St Agnes, at 16:00

Present: Cllrs Clark (Chair), D. Brown (Chair of the Parish Council), Blight, Rodda, Ripper
Absent: Cllrs. Mankee-Williams & G. Brown
In attendance: C. Nutting, Clerk & E. Goater, Properties & Business Development Manager

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H25/24 Apologies for absence. RECEIVED and **ACCEPTED** from Cllrs. Mankee-Williams & G. Brown.

H26/24 Declarations of Interest/Requests for Dispensation. None.

H27/24 Approval of minutes: 26th September 2024
RESOLVED that the Minutes (confidential | public) of the Meeting of the Human Resources Committee as above, having been previously circulated, be taken as read, approved, and signed. Cllrs D. Brown/Ripper. 4 in favour, 1 abstained: Cllr. Clark

H28/24 Public Bodies (Admissions to Meetings) Act 1960
RESOLVED that in view of the confidential and/or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussion of items H29-31/24 below. Cllrs Ripper/D. Brown. Unanimous.

H29/24 Staffing Issue
The Committee **RECEIVED** confidential information pertaining to a significant staffing matter (grievance) and **NOTED** the HR Consultant's advice. A confidential minute has been produced for internal reference. **RESOLVED** to **RATIFY** the Clerk's instruction of the Council's appointed HR Consultants WorkNest to undertake all works pertaining to the issue. Cllrs D. Brown/Blight. Unanimous. *Clerk to action.*

H30/24 New legislation: Worker Protection (Amendment of Equality Act 2010) Act 2023
RESOLVED to instruct WorkNest to undertake the Risk Assessment and conduct staff training as required pursuant to the above legislation. Cllrs Blight/Rodda. Unanimous. *Clerk to action.*

H31/24 Employee Assistance Programme
RESOLVED to **APPROVE** the WorkNest quote for the 60-month premier Employee Assistance Programme. Cllrs Rodda/Ripper. Unanimous. *Clerk to action.*

The meeting closed at 16:49