ST AGNES PARISH COUNCIL

Parish Clerk: Catherine Nutting LLB, PGDip, BA (Hons), CiLCA
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801
clerk@stagnes-pc.gov.uk
www.stagnes-pc.gov.uk

5th March 2024

TO MEMBERS OF THE ENVIRONMENT AND PROPERTY COMMITTEE:
Councillors: G Brown (Chair), D Brown (Vice Chair), A Blight, Kimberley, Porter, Rodda, Woolcott, Clark.

Dear Members,
I hereby give you notice that the meeting of the Environment and Property Committee of St Agnes Parish Council to be held on **Monday 11th March 2024** at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at **18:15**. All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Catherine Nutting, Parish Clerk

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective.
Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102

1. **Apologies for absence**
   To **RECEIVE** any apologies.

2. **Declarations of interest/Request for dispensations**
   To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. **Public Participation**
   Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

4. **Environment & Property Committee meeting minutes: 12th February 2024**
   To **RESOLVE** that the minutes as above, having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

5. **Updates from Clerk (verbal)**
   To **RECEIVE** as above and **DISCUSS** where necessary. To **RESOLVE** a course of action if required, and/or add to next agenda.
   - Maintenance Team works list
   - Cemeteries and Allotments; including taps & water bill; new allotment site at Mount Hawke and cemetery shelter

- WorkNest annual H&S site visit (April)
- Platinum Paddock Stone
- King Charles Walk signposts
- Playground & Tree review; including Playpark Inspection Training
- Council vehicles
- Garden of Rest paths & future management
- SWW Catchment Action Plan and PC Working Group
- Discretionary rate relief for the library
- RAAC concrete in Parish Council buildings

6. **St. Agnes Museum: updating roof survey, lease extension and Councillor visit**
   To **NOTE** as above, including quote and updating roof report (if available) and **RESOLVE** to a course of action regarding any recommendations made therein. **RECEIVE** an update regarding the lease extension and **RESOLVE** to visit the Museum.

7. **Maintenance Team building, including asbestos survey (roof)**
   To **RECEIVE** quotes as above (1, 2, 3) and **CONSIDER** any recommendations; **RESOLVE** to instruct a contractor. To **DISCUSS** the project and **CONSIDER** budget, priority, and general design requirements and **RESOLVE** a course of action.

8. **17, Vicarage Road Structural Survey**
   To **RECEIVE** quotes as above (1, 2, 3) and **CONSIDER** any recommendations; **RESOLVE** to instruct a contractor.

9. **17b Vicarage Road: rent review and internal repair works**
   To **REVIEW** Goundrys' September 2023 inspection report (confidential); **RECEIVE** quotes to address mould/damp/redecoration issues (1, 2) and **RESOLVE** a course of action. To **RECEIVE** rent review recommendations (1, 2) and **RESOLVE** a course of action.

10. **Building alarm contract: ADT**
    To **RECEIVE** renewal costs as above and **RESOLVE** a course of action.

11. **Traffic speed concerns including traffic calming measures and speed data**
    To **DISCUSS** concerns raised as above and **RESOLVE** a course of action.

12. **Cycle routes**
    To **NOTE** an update regarding two potential active travel routes in the Parish.

13. **Application: upgrade of a Footpath to Restricted Byway at Mingoose, St Agnes**
    To **RECEIVE** as above and **CONSIDER** the Council's position. To **RESOLVE** a course of action.

14. **Application: Addition of Restricted Byways and Upgrade of Footpaths to Restricted Byways, Silverwell**
    To **RECEIVE** as above and **CONSIDER** the Council's position. To **RESOLVE** a course of action.

15. **Proposed diversion of part of public footpath 39, St. Agnes**
    To **RECEIVE** as above and **CONSIDER** the Council's position. To **RESOLVE** a course of action.

16. **Reports from Council representatives on community groups**
    To **NOTE** written reports as above.

17. **Notification of meeting/suggested items for agenda: 8th April 2024**
    To **NOTE** any suggested items for the next Committee meeting.

18. **Extension of meeting time (Standing Order 3(w))**
    If it becomes necessary to do so; to **RESOLVE** that the meeting be extended for a maximum of 30 minutes to complete items of business on the agenda.

19. **Public Bodies (Admissions to Meetings) Act 1960**
    To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: staffing level update.

20. **Staffing level update**
    To **NOTE** as above.