



ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
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28th November 2023

TO MEMBERS OF THE COUNCIL:

Councillors: Clark (Chair), D Brown (Vice Chair), Barrow, Blight, Bradbury, G Brown, Bunt, Kimberley, Nason, Porter, Ripper, Rodda, Watson, Woolcott, Wright.

Dear Members,

I hereby give you notice that the Council Meeting of St Agnes Parish Council will be held on Monday 4th December at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

4. Cornwall Councillors' reports

To **NOTE** as above.

5. Council meeting minutes: 6th November 2023

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

6. Committee meeting minutes

To **NOTE** the minutes and resolutions therein of the Committee meetings as below:

- Environment & Property Committee – [13th November 2023](#) (draft)
- Planning Committee – [20th November 2023](#) (draft)

7. Schedule of Payments

To **RESOLVE** to approve as above. Any queries to be directed to the office before the meeting. To **RECEIVE** a budget report (forthcoming).

8. Interim Internal Audit

To **RECEIVE** a report [as above](#).

9. Bank mandate change

To **RESOLVE** to undertake all necessary procedures to remove the outgoing Clerk and add the incoming Clerk to all bank mandates for the Council.

10. Budget 2024/25

To **CONSIDER** the most recent version of the budget ([1](#), [2](#), [3](#), [4](#)) for the following year. To make final comments in preparation for resolution at the precept meeting on 18th December.

11. Grant Request: Young People Cornwall

To **RECEIVE** a [request](#) for £3,000 towards the Parish Youth Project and to **RESOLVE** a course of action.

12. Grant Request: Devon & Cornwall Community Watch Association

To **RECEIVE** a request ([1](#), [2](#), [3](#), [4](#), [5](#)) for £750 towards the Feel Safe Scheme and [further information](#) as requested at the previous meeting. To **RESOLVE** a course of action.

13. Grant Request: St Agnes Tennis Club

To **RECEIVE** a request ([1](#), [2](#), [3](#), [4](#)) for £2,736 towards renewing facilities and to **RESOLVE** a course of action.

14. Request for support for s.106 funds

To **RECEIVE** [as above](#) from St Agnes Tennis Club and [further information](#) as requested at the previous meeting. To **RESOLVE** a course of action.

15. Common Land Application

To **RECEIVE** [as above](#) and to **CONSIDER** the Council's position. To **RESOLVE** a course of action.

16. Porthtowan School Bus consultation

To **DISCUSS** the potential removal of the [school bus](#) serving Porthtowan residents to Mount Hawke School. To **RESOLVE** to write to Cornwall Council outlining the Council's view.

17. Recognition of Highways actions

To **RECEIVE** a [request](#) to write to the Highways department at Cornwall Council to **RESOLVE** a course of action.

18. Purchase of pens

To **CONSIDER** purchase [as above](#) and to **RESOLVE** a course of action.

19. Update: Newsletter

To **RECEIVE** as above.

20. Update: Defibrillators

To **RECEIVE** [as above](#).

21. Notification of meeting/Suggested items for agenda: 5th February 2024

To **NOTE** any suggested items for the next Council meeting.

22. Reports from Council representatives

To **NOTE** verbal reports regarding Community Area Partnership, Village Hall committees, and any others not covered at meetings of other Council Committees.

23. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing.

24. National Pay Award for Local Council staff

To **NOTE** that above has been agreed nationally and applied from April 2023.