



ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
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30th November 2022

TO MEMBERS OF THE COUNCIL:

Councillors: Rodda (Chair), Clark (Vice Chair), Barrow, Bradbury, D Brown, G Brown, Bunt, Caddy, Davies, Knight, Nason, Prendergast, Ripper, Watson, Woolcott.

Dear Members,

I hereby give you notice that the Meeting of St Agnes Parish Council will be held on Monday 5th December at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

4. Cornwall Councillors' reports

To **NOTE** as above.

5. Council meeting minutes: 7th November 2022

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

6. Committee meeting minutes

To **NOTE** the minutes and resolutions therein of the Committee meetings as below:

- Environment & Property Committee – [14th November](#) (draft)
- Planning Committee – [21st November](#) (draft)

7. Schedule of Payments

To **RESOLVE** to approve as above (forthcoming). Any queries to be directed to the office before the meeting. To **RECEIVE** a budget report (forthcoming).

8. Councillor vacancy co-option

To **RECEIVE** statements from candidates for the vacancy ([1](#), [2](#), [3](#)) and to **DISCUSS** with candidates present. To **ELECT** to fill the vacancy via secret ballot.

9. Grant request: Porthtowan Village Hall

To **RECEIVE** as above for £3,449 towards building works and facilities ([1](#), [2](#), [3](#)). To **RESOLVE** a course of action.

10. Grant request: St Agnes Parish Church

To **RECEIVE** as above for £1,000 towards “A warm welcome” project ([1](#), [2](#), [3](#)). To **RESOLVE** a course of action.

11. Grant request: 1st St Agnes Scouts

To **RECEIVE** as above for £1,595 towards redecorating ([1](#), [2](#), [3](#)). To **RESOLVE** a course of action.

12. Grant request: Mount Hawke Millennium Green Trust

To **RECEIVE** [as above](#) for £5,000 towards new play equipment. To **RESOLVE** a course of action.

13. Bi-monthly Library reports

To **RECEIVE** written reports from the Library Manager and the Children’s and Community Outreach Officer (both forthcoming).

14. Interim Internal Audit report

To **NOTE** [as above](#). To **RESOLVE** to introduce the use of Purchase Orders for purchases over the net value of £1,000 and to add this detail to [Financial Regulations](#), section 10.1.

15. Maintenance equipment purchase request for new staff member per minute EP117/22

To **RECEIVE** a recommendation from the Environment & Property Committee to release up to £500 from Earmarked Reserves (unidentified) to purchase [priority items](#). To **RESOLVE** a course of action.

16. SLCC Practitioners Conference

To **RECEIVE** a request for the Clerk to attend the [two-day event](#) at a cost of £435 and to **RESOLVE** a course of action (brought to Full Council instead of HR Committee due to time sensitivity).

17. Purchase of dog waste bins and contract for emptying

Per minute 146/22 to **CONSIDER** [further information](#) (and verbal from Clerk) and to **RESOLVE** a course of action.

18. Community Network Area review: consultation

Per minute 149/22 and following a meeting with Cornwall Council on 2nd December, to **CONSIDER** the Council’s position and to **RESOLVE** to issue a response.

19. St Agnes Community minibus

To **RECEIVE** [information](#) regarding the above. To **CONSIDER** the Council’s position. To **RESOLVE** a course of action if appropriate.

20. Budget considerations 2023/24

To further **CONSIDER** a reviewed forecast for the 2022/23 budget and requirements for 2023/24 (forthcoming).

21. Update: Warm Banks initiative across the Parish

To **RECEIVE** as [above](#).

22. Update: Emergency centres and Emergency Plan

To **RECEIVE** as above from the working group. To **RESOLVE** to approve in principle a draft plan (forthcoming).

23. Items for Bolster magazine

To **RECEIVE** any suggested items for the next edition.

24. Notification of meeting/Suggested items for agenda: 23rd January 2023 (18:15)

To **NOTE** any suggested items for the next Council meeting: Budget resolution.

25. Reports from Council representatives

To **NOTE** the following reports:

- Community Network Panel.
- Other reports
- Village Hall committees

26. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Personal data.

27. Waiving of burial fee

To **RESOLVE** retrospectively to waive a burial fee of £500 to a member of the public due to a grave location error (error made in the 1970s).