



# ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC  
Parish Rooms, 17 Vicarage Road  
St Agnes, Cornwall  
TR5 0TL

01872 553801  
[clerk@stagnes-pc.gov.uk](mailto:clerk@stagnes-pc.gov.uk)  
[www.stagnes-pc.gov.uk](http://www.stagnes-pc.gov.uk)

29<sup>th</sup> June 2022

## TO MEMBERS OF THE COUNCIL:

Councillors: Rodda (Chair), Clark (Vice Chair), Barrow, Bradbury, D Brown, G Brown, Bunt, Caddy, Davies, Knight, Nason, Prendergast, Ripper, Slater, Watson, Woolcott.

Dear Members,

I hereby give you notice that the Meeting of St Agnes Parish Council will be held on Monday 4<sup>th</sup> July at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

---

## AGENDA

### 1. Apologies for absence

To **RECEIVE** any apologies.

### 2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

### 3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

### 4. Cornwall Councillors' reports

To **NOTE** as above.

### 5. Council meeting minutes: 6<sup>th</sup> June 2022

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

### 6. Committee meeting minutes

To **NOTE** the minutes and resolutions therein of the Committee meetings as below:

- Environment & Property Committee – [13<sup>th</sup> June 2022](#) (draft)
- Planning Committee – [20<sup>th</sup> June 2022](#) (draft)
- HR Committee – [21<sup>st</sup> June 2022](#) (draft)

**7. Schedule of Payments**

To **RESOLVE** to approve as above (forthcoming). Any queries to be directed to the office before the meeting. To **RECEIVE** a [budget report](#).

**8. Committee Membership**

To **APPOINT** Cllr Davies to one or more Committees ([1](#), [2](#), [3](#)). To fill the vacancy on the Planning Committee.

**9. Cashless payments at Trelawny Rd car park**

To **CONSIDER** as above ([1](#), [2](#)). To **RESOLVE** a course of action.

**10. Future lease to St Agnes Museum per minute EP11/22**

To **CONSIDER** a recommendation from the Environment & Property Committee to agree in principle to issuing a new lease of the Chapel building to [St Agnes Museum](#) for 30 years at a peppercorn rent with a break clause every 10 years for both parties to be explored. To **RESOLVE** course of action.

**11. North Coast Cluster Group**

To **CONSIDER** the Council's position on participating in the [above](#). To **RESOLVE** a course of action.

**12. Update: Certificates of Recognition working group**

To **RECEIVE** as above, to **RESOLVE** to agree guidelines on how the award will operate if forthcoming.

**13. Update: Platinum Jubilee Memory Stones**

To **RECEIVE** as above.

**14. Update: Emergency centres and Emergency Plan**

To **RECEIVE** as above from the working group.

**15. Items for Bolster magazine**

To **RECEIVE** any suggested items for the next edition.

**16. Notification of meeting/Suggested items for agenda: 1<sup>st</sup> August 2022**

To **NOTE** any suggested items for the next Council meeting: Grant awarding policy review.

**17. Reports from Council representatives**

To **NOTE** the following reports:

- Community Network Panel
- Other reports
- Village Hall committees

**18. Public Bodies (Admissions to Meetings) Act 1960**

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing, contracts, personal data.

**19. Facilities Operative vacancy issue: HR Committee recommendation**

To **CONSIDER** as above (attached), and the recommendation from the HR Committee to conjoin a Facilities Operative and third Assistant Handyperson role and recruit for the position. To **RESOLVE** a course of action.

**20. Housing crisis – request by member of public for support**

To **CONSIDER** as above (attached), to **DISCUSS** and to **RESOLVE** a course of action.

**21. Rent review correspondence from estate agent**

To **CONSIDER** as above (attached), to **DISCUSS** and to **RESOLVE** a course of action.

**22. Energy contracts**

To **CONSIDER** an update and to **RESOLVE** a course of action if appropriate (attached).

**23. SCP adjustments and future pay review: HR Committee recommendation**

To **CONSIDER** the content of a report as above (confidential report and associated attached), to **DISCUSS** and to **RESOLVE** courses of action regarding:

- SCP adjustments for some staff as part of role/condition changes
- Future pay reviews as part of normal appraisal process due in January 2023

**24. Cost of Living crisis payment: HR Committee recommendation**

To **CONSIDER** the content of a report as above (confidential report and associated attached), to **DISCUSS** and to **RESOLVE** courses of action regarding one-off Cost of Living crisis payments.