



ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
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27th May 2022

TO MEMBERS OF THE COUNCIL:

Councillors: Rodda (Chair), Clark (Vice Chair), Barrow, Bradbury, D Brown, G Brown, Bunt, Caddy, Knight, Nason, Prendergast, Ripper, Sanders, Slater, Watson, Woolcott.

Dear Members,

I hereby give you notice that the Meeting of St Agnes Parish Council will be held on Monday 6th June at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

4. Cornwall Councillors' reports

To **NOTE** as above.

5. Council meeting minutes: 3rd May 2022

To **RESOLVE** that the minutes of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

6. Committee meeting minutes

To **NOTE** the minutes and resolutions therein of the Committee meetings as below:

- Environment & Property Committee – 9th May 2022 (draft)
- Planning Committee – 16th May 2022 (draft)

7. Schedule of Payments

To **RESOLVE** to approve as above (forthcoming). Any queries to be directed to the office before the meeting. To **RECEIVE** a budget report.

8. Committee Membership

To **APPOINT** a member to the Planning Committee.

[Planning Committee](#) – 9 members

9. Poll cards for byelection

To **CONSIDER** issuing poll cards for the upcoming byelection (to fill the vacancy in Mount Hawke ward) at an estimated cost of between £700 & £800. To **RESOLVE** a course of action.

10. Grant request: Community Roots Cornwall

To **RECEIVE** as above for £1968 towards the Community Roots Get Growing project. To **RESOLVE** a course of action.

11. Council Purchasing Policy

To **RESOLVE** to approve new Obtaining Best Value policy as above.

12. Council signage on new maintenance team vehicles

To **CONSIDER** signage options (forthcoming) as above and **RESOLVE** a course of action.

13. Purchase of maintenance department equipment

To retrospectively **RESOLVE** to purchase the full list of equipment and safety gear as detailed in the Environment & Property Committee report (per minute EP88/21). Note - Maintenance department training list (minute EP89/21) to be considered for approval by HR Committee.

14. Council office telephone system

To **CONSIDER** replacing current office telephone provision as advised (forthcoming). **RESOLVE** a course of action.

15. Council Certificates of Recognition

To **RESOLVE** to approve as above. Cllr Rodda to lead.

16. Children's and Community Outreach Assistant (library) report – February to May 2022

To **RECEIVE** written report from C Belsito as above.

17. Friends of St Agnes Library

To **NOTE** report and constitution 2022. To **APPOINT** an enthusiastic representative from the Council to the group (to increase Council representation to two members).

18. Update: Emergency centres and Emergency Plan

To **RECEIVE** as above from the working group.

19. Update: The Queen's Platinum Jubilee Beacons

To **RECEIVE** as above following the Jubilee celebrations.

20. Items for Bolster magazine

To **RECEIVE** any suggested items for the next edition.

21. Notification of meeting/Suggested items for agenda: 4th July 2022

To **NOTE** any suggested items for the next Council meeting: Telephony system renewal; Certificate of Recognition.

22. Reports from Council representatives

To **NOTE** the following reports:

- Community Network Panel
- Village Hall committees
- Other reports

23. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: None.