



ST AGNES PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
Parish Rooms, 17 Vicarage Road
St Agnes, Cornwall
TR5 0TL

01872 553801
clerk@stagnes-pc.gov.uk
www.stagnes-pc.gov.uk

26th October 2021

TO MEMBERS OF THE COUNCIL:

Councillors: Rodda (Chair), Clark (Vice Chair), Avant, Barrow, Bradbury, D Brown, G Brown, Bunt, Caddy, Nason, Ripper, Roberts, Sanders, Slater, Watson, Woolcott.

Dear Members,

I hereby give you notice that the Meeting of St Agnes Parish Council will be held on Monday 1st November at the **Parish Rooms, 17 Vicarage Rd, St Agnes**, at 19:15. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given.

4. Council meeting minutes: 4th October 2021

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

5. Committee meeting minutes

To **NOTE** the minutes and resolutions therein of the Committee meetings as below:

- HR Committee – [30th September](#) (draft)
- Environment & Property Committee – [11th October](#) (draft)
- Planning Committee – [18th October](#) (draft)

6. Cornwall Councillors' reports

To **NOTE** as above.

7. Schedule of Payments

To **RESOLVE** to approve as above for November (forthcoming). Any queries to be directed to the office before the meeting. To **RECEIVE** budget reports ([1](#), [2](#)).

8. Budget considerations 2022/23

To **CONSIDER** initial items for inclusion per above.

9. Grant Request: Miner & Mechanics Institute

To **RECEIVE** a request ([1](#), [2](#), [3](#)) as above for £4,000 to fund “Remedial electrical related activities to comply with Legal requirements of insurance and license” and to **RESOLVE** a course of action.

10. Community Infrastructure Levy funding agreement

To **RESOLVE** to sign the [above](#) with Cornwall Council.

11. Internal Control

To reinstate the above checking [procedures](#) by Councillors and to **APPOINT** two Cllrs to undertake the process in November 2021 (examining from April 2021 onwards).

12. General Power of Competence

To **CONSIDER** the Council’s eligibility for the above and to **RESOLVE** to use.

13. Membership of Committees

In light of recent influx of new Councillors, to **CONSIDER** membership of all Committees and to **APPOINT** members:
[Environmental & Property Committee](#) (Second Monday of the month, 19:15. Chair: Cllr Roberts; Vice: Cllr Rodda)
[Planning Committee](#) (Third Monday of the month, 19:15. Chair: Cllr Ripper; Vice: Cllr Clark)
[Human Resources Committee](#) (Ad hoc, daytime meetings. Chair: Cllr Clark; Vice: Cllr Slater)

14. Certificate of Recognition working group per minute 70/21

To **APPOINT** a working group to progress matters.

15. Cornwall Land Trust housing matters per minute 89/21

To **APPOINT** a working group to progress matters.

16. Library service disruption during building improvements

To **NOTE** a [report](#) as above from the Library Manager.

17. The Queen’s Platinum Jubilee Beacons

To **RECEIVE** [information](#) on the above national initiative and to **CONSIDER** the Council’s role.

18. Items for Bolster magazine

To **RECEIVE** any suggested items for the next edition.

19. Notification of meeting/Suggested items for agenda: 6th December 2021

To **NOTE** any suggested items for the next Council meeting: Further 2022/23 budget considerations.

20. Reports from Council representatives

To **NOTE** the following reports:

- Community Network Panel
- North Coast Cluster Group
- Village Hall committees
- Other reports

21. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Contracts, Staffing.

22. Strengthening of the library service - Personnel

To **CONSIDER** reports from the Library Manager and Clerk regarding the above, including the hiring of new staff and altering structure and increasing service delivery (attached – refer also to budget reports per item 7). To **RESOLVE** a course of action.

23. Energy contracts

To **CONSIDER** new information/options and to **RESOLVE** a course of action if appropriate (forthcoming, if appropriate).