



ST AGNES PARISH COUNCIL

Parish Clerk: Catherine Nutting LLB,
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Grant application form

Please complete this application form with reference to the [Grants Policy](#)

Please read Grants Policy para 6, 'Application Procedure' carefully, and refer any queries to the Council office clerk@stagnes-pc.gov.uk | 01872 553 801

Please note that this application will not be considered unless it is accompanied by all required supporting documentation (Grants Policy, 6.4 & 6.5).

Key details
Name of organisation (please complete in block letters): St Agnes Miners & Mechanics Institute
Organisation location: Parish Ward where the organisation is based: ☒ St Agnes ☐ Porthtowan ☐ Mount Hawke ☐ Blackwater ☐ Mithian ☐ Parish-wide (no single base) ☐ Other (please specify): _____ Registered/base address: 18 Vicarage Road, St.Agnes, TR5 0TL.
Who benefits from your activities? <i>Please tick all that apply and indicate approximate proportions of beneficiaries in the last 12 months.</i> ☐ Residents of the Ward where the organisation is based _80_% ☐ Residents from other Wards within the parish (parish-wide) __15__% ☐ Residents from outside the parish __5__% Total (should sum to 100%): _100__%
Briefly describe who benefits (ages, groups) and where activities take place. If serving people outside the parish, explain why and how the parish community benefits: St Agnes MMI facilities host a wide variety of activities in the centre of the village, such as the Memory Café for people suffering from dementia and their carers; wellbeing classes; creative workshops; NHS health clinics; community groups; live music events & jam nights (featuring experimental musical performance evenings for participants as young as 12); baby & toddler groups; meeting spaces; film club; National Theatre Live; a community café, and a Workspace, supporting local businesses - all within a warm and welcoming, accessible environment. In addition, visitors from outside the area visit when on holiday, supporting the local leisure industry.

Typical numbers reached (last 12 months): • Regular participants: __2800__ • One-off/event participants: __700__	
Name and purpose of project: <u>Essential Replacement of the Fire Doors at the MMI</u> St Agnes MMI urgently seeks funding to replace four outdated fire doors with modern, compliant glazed doors. Our current fire doors do not adequately limit smoke spread or meet modern evacuation standards and one of these doors has recently failed a safety test, highlighting the immediate need for action. Replacing them with certified fire-rated glazed doors will ensure compliance with current fire safety standards and significantly improve the safety of the building. The use of glazed fire doors is particularly important in a building such as ours, where natural light is limited. Solid fire doors would further reduce visibility and create darker, more enclosed spaces. By contrast, glazed doors will maintain sightlines, improve light levels, and support accessibility for people with visual impairments, while also contributing positively to users' sense of wellbeing. They will also reduce reliance on artificial lighting, helping to manage rising energy costs. These improvements are essential not only to address current problems, but also to ensure compliance and that the MMI can continue to safely meet growing demand.	
Total amount requested from the Parish Council: £5000	
Contact name and position: Anna Merrick Finance & Fundraising Manager	Telephone: Email:
Address for correspondence: Post code:	
Bank account name, sort code and account number: 	

Aims of organisation – state the aims and objectives of your organisation and the nature of its activity:

THE OBJECT OF THE CHARITY SHALL BE THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF ST. AGNES AND THE NEIGHBOURHOOD THEREOF (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR EDUCATIONAL, SOCIAL AND CULTURAL ACTIVITIES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE QUALITY OF LIFE FOR THE SAID INHABITANTS. THE SAID LAND AND BUILDING SHALL BE HELD UPON TRUST FOR THE PURPOSES OF A VILLAGE HALL AS AFORESAID.

Our mission statement: 'To build, enhance and support lives and communities in St Agnes'

What is the status of your organisation or group? (please tick all those that apply)

registered charity ☒ number1156072.....
company limited by guarantee ☐ number
social enterprise ☐
community group ☐
other ☐ please specify

Is your organisation part of, or affiliated to any national organisation? Yes / No

If yes, please give brief details:

Financial details

Breakdown costs of individual items. Please indicate whether this is an actual cost (A) or an estimate (E).

Item	A/E	Cost
To supply and fit new White on White 'A' Rated Profile 22 uPVC Chamfered residential fire escape doors x 4.	A	£ 10430.10
What is the total cost of your project?		£10430.10
Amount requested from St Agnes Parish Council		£5000
Have successful applications for grants been submitted to <u>other</u> organisations?		Yes / No
(If yes, please supply the name of the funder and the amount)		
Name of funder	Amount granted	

Total granted	£
Give brief details of <u>your</u> organisation's own fundraising efforts including amount raised (e.g., raffle, bucket collections, etc.)	
Activity	Amount raised
Application made to The Norman Family Trust - awaiting result	£5000
General fundraising activities	£430.10
Has your organisation received grant funding from the <u>Parish Council</u> in the last 5 years? Yes / No	
(If yes, please supply details of the project(s), year(s) and amount(s))	
Project & Year	Grant amount
2021 – CCTV system contribution	£2,000
2022 – a new grill for the café	£350
2022 – painting and repairing outside railings contribution	£2,000
Project details	
Name of project: Essential Replacement of the Fire Doors at the MMI	
Who will manage the project? Rachel Budden - MMI Manager. Anna Merrick – Finance & Fundraising Manager.	

Please provide a statement of how the project will benefit residents of the Parish of St Agnes / the wider Parish area. Please refer to and reference Grants Policy paras 2, 4, & 5 in your response:

The MMI provides an important community facility serving a broad cross-section of residents from St Agnes and the surrounding rural parish area. Based on current usage, we anticipate approximately 3,500 visits over the next 12 months, including around 850 visits from registered disabled users, alongside significant numbers of older residents, children, young people and families.

In line with Paragraph 2 of the Grants Policy, the Institute provides an essential local service which enhances quality of life for parish residents by offering an accessible venue for community activities, support services, meetings, recreation and social interaction.

The Institute is situated in a rural area approximately ten miles from the nearest city, where access to services and facilities can be limited. The parish includes higher-than-average numbers of older people, individuals with long-term health conditions, young people not in education, employment or training (NEET), and households without access to a car. Accessible local provision is therefore particularly important in tackling loneliness, supporting social inclusion and enhancing community wellbeing, thereby reducing the burden on local health provision and services.

The proposed replacement fire doors will improve safety, accessibility and the long-term sustainability of the building, in accordance with the Key Principles set out in Paragraph 4 of the Grants Policy. The new glazed fire doors will improve fire compartmentation and safe evacuation while maintaining visibility throughout the building. This will particularly benefit users with visual impairments, reduced mobility and other accessibility needs, helping ensure that all users have reasonable and inclusive access to the facility in line with the Equality Act 2010.

Demand for use of the building has increased in recent years, and planned housing development of more than 75 new homes within the area is expected to increase demand further. The proposed works represent a one-off capital improvement with long-term value for money, helping ensure that the MMI remains safe, compliant, accessible and fit for purpose for continued and increased community use.

As referenced in Paragraph 5 of the Grants Policy, the MMI operates for the benefit of the wider local community irrespective of background or belief, and the project will provide a clear and measurable benefit to parish residents through improved safety, accessibility and continued availability of a vital community asset.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed:

Position in organisation: Finance & Fundraising Manager